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# **Banner Student Self-Service and Advising Student Profile Handbook**

Release 9.3  
March 2016



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## Revision History

<b>Publication Date</b>	<b>Summary</b>
February 2016	New version that supports Banner Student Advising Student Profile 9.3 software.

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# Introduction

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The Banner Student Advising Student Profile module contains two applications, the Student Self-Service application and the Advisor Self-Service application.

- The Advisor Self-Service application is used by advisors and faculty members who are advisors to view important information about their advisees. It contains the Advisee Search page, the Advisee Listing page, and the Student Card.
- The Student Self-Service application is used by advisors and faculty members, as well as students who wish to view the student's profile information. It contains the Student Profile page, the Student Card, the Faculty Card, and the View Grades page.

The Banner Student Advising Student Profile module requires both the Advisor Self-Service application and the Student Self-Service application. If you are not implementing Banner Student Advising Student Profile, the Student Self-Service application can be installed and deployed independently, as it can function as a separate application for students. Faculty members can access the Student Profile page from Banner Student Faculty Grade Entry or Banner Student Attendance Tracking when the Student Self-Service application is installed.

The Advising Student Profile module is configurable by your institution. You can select data elements that you do not wish to display and modify data labels by editing delivered properties files.

The advisor can select a student using an advisee search by ID, email, or name and then view a range of detailed information for that student. The information is consolidated into a profile page and can be used to assist the student with academic decisions. The profile data available to advisors and students includes:

- student photo
- student contact information
- student notes
- biographical information
- general student information (such as classification, student status, student type, residency, campus, attendance start dates, last registration term, and matriculation term)
- list of advisors and advisor type with contact information
- primary and secondary curriculum records
- prior education and test score information
- academic standing, GPA, and earned hours information
- summary of registered courses with registration status and instructor
- registration notices



- hold notices
- graduation information

The advisor can also view a complete list of assigned advisees. Advisee lists can be filtered by a number of key student data elements and can also be sorted by those data elements. An advisee list can be exported to a spreadsheet for all advisees or for a filtered list. The advisor can send an email to all advisees or to a filtered list of advisees. The student profile can be accessed from the advisee listing using the View Profile link.



**Note:** If confidentiality settings are associated with the student, this information is visible with the student's name in the profile and the advisee listing.

Contact cards for students, advisors, and faculty members can be displayed by clicking on a link from the person's name. The cards contain data such as the email address, physical address, and phone number. Photos are displayed on the cards if configured to do so.

Links are provided to access existing Banner Faculty and Advisor Self-Service 8.x pages to view transcripts, registration records, student schedules, and degree evaluations. The Degree Evaluation link can be configured to access Degree Works or CAPP. Links are available to access Banner Student Registration 9.x and the View Grades page in Banner Student Self-Service 9.x. Additional links can be added at your institution.

The following chapters are in this handbook.

- [“Configure the User Interface” on page 10](#)
- [“Set Up and Use the Applications” on page 21](#)
- [“Student Advisor Pages” on page 46](#)
- [“Student Self-Service Pages” on page 55](#)
- [“Troubleshooting” on page 83](#)
- [“Appendix - User Interface Configuration File” on page 85](#)

# Configure the User Interface

---

This section includes instructions that allow you to configure the user interface for the Banner Student Advising Student Profile module.

The following items may be configured for your institution:

- Info text
- Student and faculty photographs
- Surname prefix searching
- Display information

## Info Text

---

The following Info Text content can be configured at your institution using the Information Text Table (GURINFO). Records include page name, label, and sequence number. Records are delivered for the following Info Text:

- Getting Started tab

Info Text is used for the Getting Started tab on both the Advisee Search page and the Advisee Listing page.

- Tool Tips

Info Text is used for the Tool Tips on the Advisee Search page.

- Release Holds warning message

Info Text is used for the Release Holds warning message on the Student Profile page.

When the Banner Student Overall 9.x application is installed with another Banner 9.x application, the Information Text Editor Page (GUAINFO) can be used to configure Info Text. When the Banner Student Overall 9.x application is not installed, SQL scripts can be used to configure the Info Text.



**Note:** Info Text may be configured by locale and can be configured to display only during a specified time period, by populating the `GURINFO_START_DATE` and `GURINFO_END_DATE` columns for an item.



**Note:** The role in the GURINFO table must be set to `FACULTY`, and at this time, it cannot differ based on role. The text that you include will be displayed for all advising roles.

## Information Text Table (GURINFO)

The following columns are in this table.

Columns	Descriptions
GURINFO_PAGE_NAME	Name of the Self-Service page.
GURINFO_LABEL	Key used to identify the text message, which is delivered as seed data for the baseline record.
GURINFO_TEXT_TYPE	Type of text message. Each text message is categorized under one of the following message types: <ul style="list-style-type: none"><li>• N - Notifications</li><li>• T - Tool tip</li><li>• P - Panel</li></ul>
GURINFO_SEQUENCE_NUMBER	Order or sequence in which the text messages are displayed on the Self-Service page. Each sequence is displayed as a separate paragraph.
GURINFO_ROLE_CODE	Valid persona for the message, such as <code>Faculty</code> .
GURINFO_TEXT	The text to be displayed on the Self-Service page. <b>Note:</b> Markdown language can be used to format the text.
GURINFO_LOCALE	Locale code for a language. The supported locales are as follows: <ul style="list-style-type: none"><li>• English (United States) - <code>en_US</code></li><li>• Arabic - <code>ar</code></li><li>• English (Australia) - <code>en_AU</code></li><li>• English (Great Britain) - <code>en_GB</code></li><li>• English (Ireland) - <code>en_IE</code></li><li>• English (India) - <code>en_IN</code></li><li>• Spanish - <code>es</code></li><li>• French - <code>fr</code></li><li>• French (Canada) - <code>fr_CA</code></li><li>• Portuguese (Brazil) - <code>pt</code></li></ul>
GURINFO_COMMENT	Optional. Used to include information about the text message.

Columns	Descriptions
GURINFO_SOURCE_INDICATOR	<p>Indicates the source system of the text message to be displayed in Self-Service. Valid values are:</p> <ul style="list-style-type: none"> <li>• B: Baseline - delivered. Baseline indicates that the default text message to be displayed on the Self-Service page is from the baseline system.</li> <li>• Local: Local client system. Local indicates that the text message to be displayed on the Self-Service page is from the local institution system.</li> </ul> <p><b>Note:</b> To create a text message from the local system, the baseline default text message must exist. The default baseline text message can be copied to a local record. The local record can then be updated to include the modified text and the start and end dates (for the display of the text).</p> <p>Each informational message can have a baseline record and local record for each audience and locale combination. For example, a baseline record and a local record can exist for each combination of Student/English, Student/Spanish, Admin/English, Admin/Spanish, and so on.</p> <ul style="list-style-type: none"> <li>• When no local record exists, the baseline record is displayed on the Self-Service page.</li> <li>• When a local active record exists (the current date is between the start and end dates), the text from the local record is displayed.</li> <li>• When a local record exists, but no start and end dates have been defined, no text is displayed on the Self-Service page.</li> <li>• When a local record exists and the message text is blank, no text is displayed.</li> <li>• When a date range is defined for a local record, but the current date is outside of the date range, the baseline record is displayed.</li> </ul>
GURINFO_START_DATE	<p>Start date from which the text message is displayed on the Self-Service page.</p> <p><b>Note:</b> The start and end dates are only used for local records. The baseline records do not need to have a start date for the baseline text to be displayed. The end date is ignored on baseline records.</p>
GURINFO_END_DATE	<p>End date after which the text message is not displayed on the Self-Service page.</p> <p><b>Note:</b> If the end date is not specified, the message will continue to be displayed on the Self-Service page.</p> <p><b>Note:</b> The start and end dates are only used for local records. The baseline records do not need to have a start date for the baseline text to be displayed. The end date is ignored on baseline records.</p>

# Student, faculty member, and advisor photographs

---

Student, faculty member, and advisor photographs will be displayed in the application, if available. The following image file formats are supported:

- .png
- .jpg
- .gif
- .bmp

The preferred standard for images is a .jpg file. The No Photo Available image is a .png file due to the art used.

- Remember to maintain a square aspect ratio for all images.
- Establish a maximum resolution of 200 pixels by 200 pixels.

## Display photograph configuration

Photographs can be displayed in the following locations in the Banner Student Advising Student Profile module:

- Advisee Listing page
- Student Card
- Student Profile page
- Faculty Card
- Advisor Card

You may elect to display a photograph in all locations or disable the display of the photograph on the Student and Faculty Cards by modifying the configuration file.

## Configure photograph location

The file location where student photograph files can be placed is configured using the `banner.picturesPath` property in the configuration file for each application. For example:

```
banner {  
    picturesPath = System.getProperty('base.dir') + '/test/images'  
}
```

In the example above, the `picturesPath` is equal to the application's base directory appended with `/test/images`.



**Note:** If no value is provided in the application configuration files, `/test/images` will be the default location.



**Note:** If a student photograph does not exist, a default image will be displayed. The default image is configurable using the configuration file. On the Student Profile page, if a photo exists it will always be displayed.

You can also define a property to point at a default photo of your choice. For example:

```
banner {
  defaultPhoto=<fully qualified path to picture>
}
```

This can be included in the same block as the `picturesPath`. For example:

```
banner {
  picturesPath=<path to picture folder>
  defaultPhoto=<fully qualified path to picture>
}
```

## Filename restrictions

In Banner it is possible for student IDs to begin with numbers. However, some file systems require that files begin with a letter instead of a number. To ensure that a student's photograph can be displayed on all systems, it is required that all student picture filenames that start with a number use the character `I` as the starting character. For example, a student with an ID of `12345678` would require a photograph filename of `I12345678`.



**Note:** A student with an ID of `S12345678` could use a filename of either `S12345678` or `IS12345678`.

Since some file systems restrict the number of characters a file can have, to ensure that a picture can be displayed, you can remove the first two characters of a student ID, as long as the ID has five or more characters. For example, if you have a student with an ID of `S12345678`, any of the following filenames may be used to associate a photograph with the student:

- `IS12345678`
- `SI12345678`
- `I2345678`

For a student with the student ID of `S12345678`, the photograph for the student may use any of the following filenames:

- `IS12345678.jpg`
- `SI12345678.jpg`

- I2345678.jpg
- IS12345678.png
- SI12345678.png
- I2345678.png
- IS12345678.gif
- SI12345678.gif
- I2345678.gif
- IS12345678.bmp
- SI12345678.bmp
- I2345678.bmp

## Surname prefix searching

---

To enable surname prefix searching, ensure that the following record exists on the Data Display Mask Rules Page (GORDMSK).

Field	Value
Object	**SSB_MASKING
Block	F_FORMAT_NAME
Item	SPRIDEN_SURNAME_PREFIX
Visible	Checked (Yes)

With the surname prefix enabled, the advisor will be required to enter the name in the following format:

Surname Last, First Middle

For example:

van Vliet, Jan Joan



**Note:** The list of names will be filtered based on last name until the space after the surname prefix is entered. After the space is entered then the surname will be included in the search.

# Display information

---

The following files are used to configure the display information in the Banner Student Advising Student Profile module:

- `bannerStudentAdvisorUI_configuration.properties`
- `messages.properties`
- `banner_configuration.groovy`

## bannerStudentAdvisorUI\_configuration.properties

The `bannerStudentAdvisorUI_configuration.properties` file contains properties that an administrator can use to configure the Advisee Listing page and the Student Profile page. This file allows the administrator to control which items are displayed. This file can also be used to control the following:

- which items are displayed for all institutions and which items will display only for specific MEP codes
- which items on the Advisee Listing and Student Profile pages are displayed for all roles or for the specific roles of Advisor, Advisor and Faculty, and Advisor with Override as defined on the Faculty/Advisor Information Page (SIAINST)
- which items on the Student Profile page are displayed to the user with the Student role
- which items on the Student Profile page are displayed to the user with role of Faculty Only and Faculty with Override as defined on the Faculty/Advisor Information Page (SIAINST)



**Note:** For the Advisor, Advisor and Faculty, and Advisor with Override roles, the page configuration is based on the advisor SIAINST record in effect for the most recent term that is available for the advisor to select.

For the Faculty Only and Faculty with Override roles, the page configuration is based on the faculty SIAINST record in effect for the specific term on which the faculty member is querying.

The instructions on configuring the display information in this module can be found in the `bannerStudentAdvisorUI_configuration.example` file that is delivered with the module. See the "User Interface Configuration" appendix for more information.

## Use external configuration file

By default, the `bannerStudentAdvisorUI_configuration.properties` exists in the `WEB-INF/classes` folder of each application, however, you can configure both applications to use the same external file.



To use an external file, perform the following steps:

1. Copy the `bannerStudentAdvisorUI_configuration.properties` file to a shared location, for example, `/shared/shared_configuration`.
2. For the Student application, set the `BANNER_STUDENT_UI_CONFIG JVM` property to point at `/shared/shared_configuration/bannerStudentAdvisorUI_configuration.properties`.
3. For the Student Advisor application, set the `BANNER_ADVISOR_UI_CONFIG JVM` property to point at `/shared/shared_configuration/bannerStudentAdvisorUI_configuration.properties`.
4. Restart your web servers.

This external configuration can also be used for the following files:

- `banner_configuration.groovy`
- `StudentSSB_configuration.groovy`
- `StudentAdvisorSSB_configuration.groovy`

## Configure the Banner Student Advising Student Profile module

To modify the information displayed in the module, perform the following steps:

1. Open the `bannerStudentAdvisorUI_configuration.properties` file in an editor.
2. Locate the appropriate section of the properties file for the institution and role combination that you wish to modify.
3. Make your desired changes.



**Note:** Please refer to the `bannerStudentAdvisorUI_configuration.example` file for instructions on how to configure the file.

4. Save the `bannerStudentAdvisorUI_configuration.properties` file.
5. Restart the web server.

## messages.properties

Since the Banner Student Advising Student Profile module is comprised of pages from two separate applications, there are two `messages.properties` files that you can modify. The `messages.properties` files are found in the following locations:

- `webapps/StudentSSB/WEB-INF/grails-app/i18n`
- `webapps/StudentAdvisorSSB/WEB-INF/grails-app/i18n`

The `messages.properties` files for each module allow you to modify field label names, address formats, birth date formats, and name formats.



**Note:** Any changes that you make to a field label, address format, date format, or name format should be made in the `messages.properties` file for both the Student Advisor and the Student applications to ensure that your settings are consistent on all pages of the module.

## Modify field label names

To modify field labels in the Banner Student Advising Student Profile module, locate lines in the `messages.properties` file, for either the Student Advisor application or the Student application that contains `.label`. For example:

```
student.profile.label.level=Level:
```

## Configure address formats

By default, the house number and address line 4 will not display for the address on the Student Card or the Faculty Card. To configure the address format for the Student Card and the Faculty Card, insert the following line into any location in the `messages.properties` files for both the Student Advisor and Student applications:

```
contactCard.contact.address.format.template=$houseNumber<br/>
>$addressLine1<br/>$addressLine2<br/>$addressLine3<br/>$addressLine4<br/>
>$addressCity<br/>$addressState<br/>$addressZip<br/>$addressNation
```



**Note:** When configuring the address format, lines breaks are inserted using `<br/>`. You may add or remove any line breaks to configure the address format for your institution.

## Specify date formats

The following date formats are used with the applications.

- `default.date.format`

This is the overall date format used by the application:

The month, day, and year may be placed in any order. However the month must always use uppercase characters.



**Note:** The date format that you specify will apply to all dates in the application with the exception of the dates on the Advisee Search page and the birth date. Dates on the Advisee Search page use the date format specified in the Oracle database.

- `js.datepicker.dateFormat`

This is the user interface date selection component for the display and validation of dates that may be entered by users.

- `default.birthdate.format`

This is the birth date. The year can be masked.

Date formats for the `default.date.format` and the `js.datepicker.dateFormat` come from:

- `<Student APP>/WEB-INF/plugins/i18n-core-2.5.0/grails-app/i18n/messages.properties`
- `<Advising APP>/WEB-INF/plugins/i18n-core-2.5.0/grails-app/i18n/messages.properties`



**Note:** Each application contains its own copy of the default data formats. This comes from a plugin that is used by all Banner 9.x applications. To make changes to the formats, the plugin must be changed for each application.

Date formats for the `default.date.format` are defined in the locale specific `messages.properties` file.

## Specify name formats

Name formats for the application are defined in the locale specific `messages.properties` files using the `default.name.format` property.

```
default.name.format=$surnamePrefix $lastName, $firstName $mi
```



**Note:** In the `messages.properties` file, by default, the surname prefix is the first item displayed. However, if your institution does not populate the surname prefix on GORDMSK, surname prefixes will not display in the application.



**Note:** Name formats specified in the `messages.properties` file control the format of the selected name on the Advisee Search page, the name on the Student and Faculty Cards, and the name on the Student Profile page. However, name formats for the list of names returned by the search on the Advisee Search page or the list of students displayed on the Advisee Listing Page are controlled by settings defined on GORDMSK for the `**SSBMASKING` object. Please ensure that you use a format that is consistent with your GORDMSK setup.

## banner\_configuration.groovy

The `banner_configuration.groovy` file allows you to define conditions such as email message batch size and how other applications link to Banner Student Advising Student Profile.

## Define email message batch size

Email batch size can be configured in this file.

```
email.batch.size = XXX
```

The delivered default for this parameter is 600, but this can be changed. If no value is set, the system will use 600. If you wish to use a higher value, you need to enter that value.

The **Email All** button on the Advisee Listing page allows an Advisor to email all of their advisees or a filtered list of advisees. The parameter setting allows the institution to control the number of recipients per email message. If the limit is exceeded, multiple email messages will be created. The advisor will be notified that multiple email messages were created with a link to each message.

## Link to Student Profile page

This property and URL can be used by Banner 9.x applications to link to the Student Profile page.

```
bannerXE.url.mapper.studentProfile = 'http://  
<server>:<port>/<StudentSSB_root>/ssb/studentProfile'
```

# Set Up and Use the Applications

---

This section describes how to set up and the Advising Student Profile module, including the stand alone Student Self-Service application.

You can set up the following items:

- Security
- Personas
- Advising/student relationship
- GTVSDAX rules
- Default term
- Faculty and Advisor Cards
- Student Card
- Student notes
- Release holds

## Security

---

Banner Student Advising Student Profile consists of two applications, Advisor Self-Service and Student Self-Service. Access for advisors, students, and faculty members is discussed below.



**Note:** BANPROXY is required when the SPRIDEN ID is associated with the Oracle ID.

## Set up advisor access

For an advisor to access the Banner Student Advising Student Profile module, the advisor must have an active advisor record on the Faculty/Advisor Information Page (SIINST) and must be active for at least one term that is also available for display in Self-Service on the Term Control Page (SOATERM).

Advisor access to a term is controlled by the combination of the following:

- The user must be an advisor for the term per the records in the SIBINST table.
- The **Activate on the Web (Master Web Control)** indicator must be checked for the term on SOATERM.

- Optionally, you can access the Faculty and Advisor Access Dates information in the Access Management section of SOATERM to set up date ranges. Dates cannot cross over between terms.

The valid roles are as follows:

- Advisor Only
- Faculty and Advisor
- Advisor with Override



**Note:** Existing rules on the Faculty/Advisor Process Rules Page (SOAFACS) apply to viewing holds and test information on the Student Profile page and when linking to existing Banner 8.x pages.

For an advisor, the access and security check to both applications is achieved by directly accessing the Advisor Self-Service application or via the Advising Student Profile Self-Service menu link. It is not possible for an advisor to directly log in to the Student application.

Students available for selection must have a general student record (SGASTDN) in effect for the term chosen by the advisor. You may also optionally require that an advisor has a relationship assignment on the Multiple Advisors Page (SGAADVR) for the selected term to view the student's profile.

An advisor relationship for the selected term is required when the rule is set up on the Proxy Access System Type Validation Page (GTVSYST) and the Proxy Access Systems and Options Type Rule Page (GTVOTYP). When the **Override** indicator is checked on SIAINST for the advisor record, the relationship rule is bypassed. See the "Require advising/student relationship" topic below.

You can configure advisor access to the Student Profile page for the Advisor Only, Advisor and Faculty, and Advisor with Override roles. The roles are defined by the records on SIAINST for the latest term in which the advisor has access to the page. This allows consistency for the advisor when different term information is viewed for the student.

For example, when the advisor has the Advisor role in SIAINST for term 201410 and has the Faculty and Advisor role for term 201420, and both terms are set up to display in Self-Service per the SOATERM rules, the Faculty and Advisor role is used for the configuration of the page display.

## Set up student access

Student access can be set up for the Student Profile page and the View Grades page. For a student to access the Banner Student Self-Service application, the student must have a Student role.

A student can access his/her Student Profile page directly from a URL or from the Student Profile menu item on the Student Self-Service menu.

A student can view the same information as an advisor, and in the same format, on the Student Profile page. The institution can choose to display some or all of the information to

the student by customizing the `bannerStudentAdvisorUI_configuration.properties` file.

A student can access his/her View Grades page using an additional link on the Student Profile page or from the View Grades menu item on the Student Self-Service menu.

## Set up faculty access

Faculty members can access and view the Student Profile page from other Banner 9.x applications such as Banner Student Faculty Grade Entry or Banner Student Attendance Tracking. The student's name can be selected from the course roster to access the student's profile.

The Faculty Only user must have an active SIAINST faculty record for the term of the course being queried. The user must also have the **Faculty or Advisor** indicator set to `Faculty` on SOAFACS for the `DISPLAYPROFILE` process rule. For the Faculty Only user with the **Override Process Rule Security** indicator checked on SIAINST, the SOAFACS rules are bypassed and the selected student's profile page is displayed.

For a user who is both a faculty member and an advisor on SIAINST, the relationship rules for the advisor are checked on GTVOTYP, and the access rule for a faculty member is checked on SOAFACS. The table below describes how access is granted and the role that is used for the configuration.

SIAINST (as of the term selected)	Faculty SOAFACS rule access	Advisor GTVOTYP relationship rule	Student Profile Page display	Configuration Role
Faculty and Advisor	Permitted	Permitted	Yes	Faculty and Advisor See "Set up Advisor Access" above.
Faculty and Advisor	Not permitted	Permitted	Yes	Advisor See "Set up Advisor Access" above.
Faculty and Advisor	Permitted	Not permitted	Yes	Faculty See "Set up Faculty Access" above.
Faculty and Advisor	Not permitted	Not permitted	No	N/A
Faculty and Advisor and Override	Bypassed	Bypassed	Yes	Advisor with Override See "Set up Advisor Access" above.

# Roles

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The Student Profile page can be configured by the following roles:

- Advisor Only
- Faculty and Advisor
- Advisor with Override
- Student
- Faculty Only
- Faculty with Override

The Advisee Listing page can be configured by the following roles:

- Advisor Only
- Faculty and Advisor
- Advisor with Override

The Student Profile page provides a view of the most important information about a student consolidated on a single page. The student data that is available to an advisor includes notes, biographical information, contact information, general student information, primary and secondary curriculum, GPA and earned hours, overall academic standing, registered courses, registration notices, holds, prior education, test data, graduation information, and a list of advisors. Additionally, links are available for more details such as academic transcript, degree evaluation (CAPP or Degree Works), and graduation applications, and the View Grades page.

The data elements and links used to display this information are configurable using the `bannerStudentAdvisorUI_configuration.properties` file. The advisor can view a wide range of detailed information for a student and then assist that student with academic decisions. The advisor can view a list of advisees or select a single advisee.

A student can view the same information as an advisor, and in the same format, on the Student Profile page. The institution can choose to display some or all of the information to the student by customizing the `bannerStudentAdvisorUI_configuration.properties` file.

Faculty users can view the Student Profile page when it is accessed from another Banner 9.x application such as Banner Student Faculty Grade Entry or Banner Student Attendance Tracking. The institution can choose to display some or all of the information to the faculty member by customizing the `bannerStudentAdvisorUI_configuration.properties` file.



**Note:** Faculty users cannot access the View Grades page that is available to students and advisors as part of the Student Self-Service application.



## Require an advising/student relationship

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Perform the following steps to require an advising relationship with a student:

1. Access the Proxy Access System Type Validation Page (GTVSYST) in Banner 8.x.
2. Enter the following information:
  - **Code** - ADVISING
  - **Description** - Advising
  - **System Required Ind** - Check box is unchecked
3. Save your changes.
4. Access the Proxy Access Systems and Options Type Rule Page (GTVOTYP).
5. Enter the following information:
  - **System Code** - Select the value ADVISING
  - **Option Type Code** - ADVISEE\_SEARCH\_ADVR\_REQ
  - **Description** - Advisee Search option to require advisor relationship
  - **Data Type** - Select the value INDICATOR (Y or N)
  - **Default Value** - Y
  - **Option Level** - Select the value System
  - **System Required** - Check box is unchecked
6. Save your changes.

## GTVSDAX rules

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The following existing Crosswalk Validation Page (GTVSDAX) rules are used with the application.

External Code	Internal Code	Internal Code Group	Description	Activity Date
999999	PREREQCHK	DEGREEWORKS	DegreeWorks Prereqs Specified	Sysdate
Y/N	DISPALTPIN	FACWEB	Display Alt PIN for Advisee	Sysdate
Y/N	REGADVISEE	FACWEB	Registered Advisees Only	Sysdate
Y/N	SHOWUNROLL	STUWEB	Show unrolled grades	Sysdate

External Code	Internal Code	Internal Code Group	Description	Activity Date
Y/N	WEBTRMDTE	FACWEB	Display Term Dates	Sysdate
Y	WEBTRMDTE	STUWEB	Display Term Dates	Sysdate

## PREREQCHK rule

The `PREREQCHK` rule is used by the Degree Evaluation link on the Student Profile page to determine if the link should access the Banner Self-Service Degree Evaluation page or Degree Works. The **External Code** value represents the effective term for Degree Works.

If your institution does not populate the `PREREQCHK` rule but still uses Degree Works and wishes to display a link to Degree Works, you can disable the Degree Evaluation link that will go to CAPP and add an additional link in the `bannerStudentAdvsvior_UI_Configuration.properties` file for Degree Works.

## DISPALTPIN rule

The `DISPALTPIN` rule is used to control the display of the student's alternate PIN.

- When the `DISPALTPIN` rule is set to `Y`, and the PIN has been set up, the Student's Alternate PIN for registration will be displayed for the advisor under Registration Notices on the Student Profile page.
- When the `DISPALTPIN` rule is set to `N`, the alternate PIN will not be displayed.

## REGADVISEE rule

This `REGADVISEE` rule is used to control the display of registered advisees.

- When the `REGADVISEE` rule is set to `Y`, only registered advisees assigned to the advisor as of the term selected will be displayed on the Advisee Listing page.
- When the `REGADVISEE` rule is set to `N`, all advisees assigned to the advisor as of the selected term will be displayed.

## SHOWUNROLL

The `SHOWUNROLL` rule is used with electronic gradebook processing in Student Self-Service to allow the display of unrolled final grades to students on the View Grades page.

- Enter `Y` in the **External Code** field to specify that unrolled final grades are displayed to the students when they view their coursework.

- Enter **N** in the **External Code** field to specify that unrolled final grades are not displayed to students when they view their coursework. Grades can only be viewed after they have been rolled to academic history. **N** is the default.

External Code	Internal Code	Internal Code Sequence Number	Internal Code Group	Description	System Required
Y, N	SHOWUNROLL	1	STUWEB	Show unrolled grades	Yes

## WEBTRMDTE rule

This **WEBTRMDTE** rule is used to control the display of term from and to dates. It is used with the internal code groups of **FACWEB** and **STUWEB**.

- When the **WEBTRMDTE** rule is used with the internal code group of **FACWEB**, the following is displayed for advisor roles (Advisor Only, Faculty and Advisor, Advisor with Override), based on the **Y** or **N** setting for the rule.
- When the **WEBTRMDTE** rule is set to **Y**, the **STVTERM** from and to dates are displayed next to the term code description on the Advisee Search page, as well as in the header of the Advisee Listing and Student Profile pages.
- When the **WEBTRMDTE** rule is set to **N**, only the term description is displayed.

When the **WEBTRMDTE** rule is used with the internal code group of **STUWEB**, **STVTERM** from and to dates are displayed with the term description on the Student Profile page for the Student role.

## PIN display security control

The student's registration or alternate PIN can be displayed on the Student Profile page in the Registration Notices section. Security controls are used to determine which advisors or faculty members can view the student's alternate registration PIN.

Three controls are available for alternate PIN display.

- `DISPALTPIN` rule on `GTVSDAX`

Set the rule to **Y** to display the student's alternate PIN or **N** to not display the student's PIN.

- `bannerStudentAdvisorUI_configuration.properties` file settings

```
all.registrationnotices.registrationPin.view=Profile
```

```
all.registrationnotices.registrationPin.roles=Advisor,  
AdvisorOverride, FacultyAdvisor
```

- STVPROC DISPLAYALTPIN process code and DISPLAYALTPIN SOAFACS process rule

The DISPLAYALTPIN process code is used on the Process Code Validation Page (STVPROC).



**Note:** Data for STVPROC is delivered in a seed data script.

Process	Description	Check Order	Enforce Check Order	PIN Control Allowed	Sys Req
DISPLAYALTPIN	ALTPIN SP Registration Notices	Both	No	No	Yes

The DISPLAYALTPIN process rule for Advisor and Faculty users is used on the Faculty/Advisor Process Rules Page (SOAFACS). This rule allows advisors or faculty members with a specific relationship to the student to view the PIN.



**Note:** Data for SOAFACS is delivered in a seed data script.

Process	Desc	Check Order	Process Available on Self-Service	All Access	PIN Control	Relationship	Primary	Attribute Type Checking	Sys Req
DISPLAYALTPIN	ALTPIN SP Registration Notices	Advisor	Yes	No	No	No	No	No	Yes
DISPLAYALTPIN	ALTPIN SP Registration Notices	Faculty	Yes	No	No	No	No	No	Yes

## Default term for advisor access

When an advisor accesses the Advising Student Profile application, the default term is displayed in the **Term** field on the Advisee Search page. This is the latest term that can be selected by the advisor for the combination of SIBINST and SOATERM rules.

Rule conditions are as follows:

- The user must be an advisor for the term per the records in the SIBINST table.
- The **Activate on the Web (Master Web Control)** indicator must be checked for the term on SOATERM.
- Optionally, you can access the Faculty and Advisor Access Dates information in the Access Management section of SOATERM to set up date ranges. Dates cannot cross over between terms.

## Default term for student access

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Use the Business Rules Page (GORRSQL) in Banner General 8.x to define the default term to be used when students access the Student Profile page and the View Grades page in the Student Self-Service application.

## Verify seed data

The following seed data is used for the default term in the Banner Student Self-Service application.

## Business Rule Process Code Validation Page (GTVSQPR)

This process code is used with GORRSQL.

Code	Description	System Required
STUDENT_PROFILE	Rules for Student Profile	Yes

## Business Rule Code Validation Page (GTVSQRU)

This rule code is used with GORRSQL.

Code	Description	System Required
STUDENT_PROFILE_ DEFAULT_TERM	Student Profile Page Default Term	Yes

## Business Rule Process Parameters Page (GORSQPA)

This process code and parameter are used with GORRSQL.

The PIDM parameter allows an institution to define a rule that uses the student's PIDM as a variable, such as `Where sgbstdn_pidm = :PIDM`. The student that is logged in will be the PIDM selected.

Process Code	Parameter Code	System Required
STUDENT_PROFILE	PIDM	Yes

## Business Rules Page (GORRSQL)

This business rule is an active rule.

Process	Rule	Record	SQL Statement	Sys Req
STUDENT_PROFILE	STUDENT_PROFILE_DEFAULT_TERM	1	<pre>'select MAX(sobterm_term_code) from sobterm where sobterm_dynamic_sched_term_ind = ''Y''  'select MAX(sobterm_term_code) from sobterm where sobterm_dynamic_sched_term_ind = ''Y''</pre>	Yes

## Default term display for Student Profile page

When a student accesses the Student Profile page, a default term is displayed in the page header that is based on the active GORRSQL rule. This default term is displayed whether the student has accessed the page from the Student Profile option in the Banner Student Self-Service Main Menu or has directly accessed the Advising Student Profile 9.x application through the URL.

The GORRSQL rule defaults the latest available term on SOATERM where the **Activate on the Web (Master Web Control)** indicator is checked. Your institution can configure the default term using additional rules defined on GORRSQL for the process code of `STUDENT_PROFILE` and the rule code of `STUDENT_PROFILE_DEFAULT_TERM`. See the setup steps later in this section.

If the active rules do not return a term, the following error message is displayed: *No terms are available. Contact your Student Records Office.* This message is delivered as seed data in the GURINFO table and can be configured by your institution.

The student can select a different term than the default term using the drop down list. The list of terms presented displays the earliest effective term for the student per the SGBSTDN record through the latest term available where the **Activate on the Web (Master Web Control)** indicator is checked on SOATERM. The default term is indicated as the *Current Term* in the list. Your institution can configure the text to be displayed to identify the default term, such as *Default Term*. This message is configured in the

messages.properties file under the student.profile.studentterms.defaultTerm property.



**Note:** When a student signs out of CAS and is no longer authenticated, and then he/she accesses the Student Profile page, the default term as defined on GORRSQL will be used for the term, even if the student selects another term on a different page prior to opening the Student Profile page.

## Define different default term

Use the following steps to configure the display of a different default term at your institution.

1. Access the Business Rules Page (GORRSQL).
2. Enter `STUDENT_PROFILE` in the **Process** field.
3. Enter `STUDENT_PROFILE_DEFAULT_TERM` in the **Rule** field.
4. Perform a Next Block to the Rule Data block.
5. View **Record 1 of 1**.
6. Enter a value in the **End Date** field that is less than today's date, or uncheck the **Active** indicator.
7. Use the Down Arrow key to access the next record.
8. Enter a value in the **Start Date** field and optionally the **End Date** field.
9. Enter an SQL statement in the **SQL Statement** field.

The `:PIDM` variable can be used in the statement if the default term is dependent on specific conditions for an individual student's records.

10. Click the **Validate** button.
11. When the record is validated (button is green with check mark), check the **Active** indicator.
12. Save the changes.
13. Test that the expected default term is the one that is displayed, before this change is placed into production.



**Note:** You can have multiple active GORRSQL records for the default term. The records are executed in record number order. When a term is not found in the first active record, the next active record is executed.

## Default term display for View Grades page

When a student accesses the View Grades page using the View Grades option on the Banner Student Self-Service Main Menu, a default term is displayed in the page header that is based on the active GORRSQL rule (provided as seed data to the institution). The student can select a different term from the drop-down list, and the term selected is displayed on the View Grades page.

When a student accesses the View Grades page using the View Grades link in the Additional Links section of the Student Profile page, the term that was previously defaulted or was selected on the Student Profile page is defaulted into the View Grades page.



**Note:** See the "Define different default term" topic above for instructions on changing the default term.

The delivered GORRSQL rule defaults the latest available term on SOATERM where the **Activate on the Web (Master Web Control)** indicator is checked. Your institution can configure the default term using additional rules defined on GORRSQL for the process code of `STUDENT_PROFILE` and the rule code of `STUDENT_PROFILE_DEFAULT_TERM`.

If the active rules do not return a term, the following error message is displayed:

*No terms are available. Contact your Student Records Office.*

This message is delivered as seed data in the GURINFO table and can be configured by your institution.

Coursework for the selected term is displayed on the View Grades page if it exists. When no coursework exists for the term, the View Grades page is not populated, and another term must be selected. When the default term for the GORRSQL rule is used, and multiple levels exist for the student, `All Levels` is selected from the **Level** drop-down list. When only one level exists, that level is selected from the list as the default.

## Additional View Grades setup

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When you are using the View Grades page, you can also make sure the following setup has been performed.

- Select **Count in GPA** check box on SHATRNS.
- Set up the `DISPLAYGRADES` rule on SOAFACS for an advisor.



All Access	PIN Control	Relationship	Primary	Attribute Type Checking
Checked	Checked	Checked and SGAADVR	Checked and SGAADVR	Checked, SGAADVR, SOAFAPC

- Verify whether holds exist on SOAHOLD. Holds prevent students from viewing their grades.
- Check the **Activate on the Web (Master Web Control)** indicator on SOATERM for the term.
- Check the indicators on SSAWSEC for **Display Midterm Grades, Display Final Grades, and Display Grade Detail** to display grades in Self-Service.

## Faculty or Advisor Card

Contact cards for faculty members and advisors are available from the Student Profile page in the Student Self-Service application. They are accessed by a link on the faculty member or advisor name. The cards display faculty or advisor contact information such as name, title, department, address, phone, and email address, as well as a photo if one is provided.

You can choose to not display the Faculty Card or Advisor Card. In this case, the name of the faculty member or advisor is not an active link and will not be underlined.

The Faculty or Advisor Card displays the home department associated with the faculty member or advisor in the Faculty College and Department information on the Faculty/Advisor Information Page (SIAINST). If a home department is not identified, the Faculty Card uses the department with the highest associated percentage.

## Set up Faculty or Advisor Card

Do the following to ensure that contact information is displayed on the Faculty Card.

1. Verify that the faculty member or advisor has a person record on the General Person Identification Page (SPAIDEN).
2. Verify that the faculty member or advisor is not designated as confidential or deceased on the General Person Page (SPAPERS).
3. Verify that the faculty member or advisor has a record on the Faculty/Advisor Information Page (SIAINST) with an active status.
4. Verify that the faculty member or advisor has a home college and department defined on SIAINST.

5. Verify that the faculty member or advisor has a category defined on SIAINST.
6. Set up the email address information on the E-mail Address Page (GOAEMAL) and indicate that the email is the preferred address, is active, and should be displayed on the Web.
7. Verify that office address and office phone directory item codes exist on the Directory Item Validation Page (GTVDIRO).
  - 7.1. Verify that the directory item code of `ADDR_OF` exists on GTVDIRO.
  - 7.2. Verify that the directory item code of `TELE_OF` exists on GTVDIRO.
8. Verify that the faculty member or advisor has an address record on SPAIDEN.
9. Verify that the faculty member or advisor has a telephone record on SPAIDEN.
10. Set up the office address display options using directory rules on the Directory Options Rules Page (GOADIRO).
  - 10.1. Verify that the directory item code of `ADDR_OF` exists on GOADIRO.
  - 10.2. Set up the office address type and priority using directory rules on GOADIRO under the directory item code of `ADDR_OF`.
  - 10.3. Set the address type on SPAIDEN equal to the address type for the `ADDR_OF` rule on GOADIRO.
11. Set up the office phone display options using directory rules on the Directory Options Rules Page (GOADIRO).
  - 11.1. Verify that the directory item code of `TELE_OF` exists on GOADIRO.
  - 11.2. Set up the office phone number type and priority using directory rules on GOADIRO under the directory item code of `TELE_OF`.
  - 11.3. Set the telephone type on SPAIDEN equal to the telephone type for the `TELE_OF` rule on GOADIRO.
12. Set up the phone number format in the `messages.properties` file.
 

Please refer to the *Banner Student Advisor Installation Guide* for information on how to set up the phone number format.
13. Configure the display of the card information in the `bannerStudentAdvisorUI_configuration.properties` file for name, title, department, address, phone number, and email address.
14. Configure the display of faculty or advisor photos.
 

The image folder location must be specified in the `banner_configuration` file for the `banner.picturesPath`. A default image is delivered and should be placed in this folder for use when a faculty image is not available for display.

You can also use the `banner.defaultPhoto` property to point at a photo you want use and where you want to use it.

Please refer to the *Banner Student Advisor Installation Guide* for information on how to add and display photos.

# Student Card

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Contact cards for students are available from the Advisee Listing and Student Profile pages. On the Advisee Listing page, the card is accessed from a link on the student's photo. On the Student Profile page, the card is accessed from a link on the student's name. The cards display student contact information such as name, major, program, email address, phone number, and address, as well as a photo if one is provided.

You can choose to not display the Student Card. In this case when the user clicks on the link, the card will still be displayed, but it will not contain student information. A message is displayed instead indicating that the student information is not available.



**Note:** When the Student Card is configured, and card display is permitted in multiple Banner 9.x applications, be sure each application is configured consistently for the role.

## Set up Student Card

Do the following to set up to ensure contact information displays on the Student Card.

1. Verify that the student has a person record on the General Person Identification Page (SPAIDEN).
2. Verify that the student is not designated as confidential or deceased on the General Person Page (SPAPERS).
3. Verify that the student has a general student record on the General Student Page (SGASTDN) and therefore a curriculum record as well.
4. Set up the email address information on the E-mail Address Page (GOAEMAL) and indicate that the email is the preferred address, is active, and should be displayed on the Web.
5. Verify that campus address and campus phone directory item codes exist on the Directory Item Validation Page (GTVDIRO).
  - 5.1. Verify that the directory item code of ADDR\_CP for campus address exists on GTVDIRO.
  - 5.1. Verify that the directory item code of TELE\_CP for campus telephone exists on GTVDIRO.
6. Verify that the student has an address record on SPAIDEN.
7. Verify that the student has a telephone record on SPAIDEN.
8. Set up the campus address display options using directory rules on the Directory Options Rules Page (GOADIRO).
  - 8.1. Verify that the directory item code of ADDR\_CP exists on GOADIRO.
  - 8.2. Set up the campus address type and priority using directory rules on GOADIRO under the directory item code of ADDR\_CP.

- 8.3. Set the address type on SPAIDEN equal to the address type for the ADDR\_CP rule on GOADIRO.
  9. Set up the campus phone display options using directory rules on the Directory Options Rules Page (GOADIRO).
    - 9.1. Verify that the directory item code of TELE\_CP exists on GOADIRO.
    - 9.2. Set up the campus phone number type and priority using directory rules on GOADIRO under the directory item code of TELE\_CP.
    - 9.3. Set the telephone type on SPAIDEN equal to the telephone type for the TELE\_CP rule on GOADIRO.
  10. Configure the display of the card information in the bannerStudentAdvisorUI\_configuration.properties file for name, curriculum (program or major), address, phone number, and email address.
  11. Configure the display of student photos.

The image folder location must be specified in the banner\_configuration file for the banner.picturesPath. A default image is delivered and should be placed in this folder for use when a student image is not available for display.

You can also use the banner.defaultPhoto property to point at a photo you want use and where you want to use it.

Please refer to the *Banner Student Advisor Installation Guide* for information on how to add and display photos.

## Student notes

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Notes can be entered and reviewed for a student on the Student Profile Page. Notes are accessed from the Notes tab next to the Student Information tab. The number of existing notes is displayed.

Notes can be sorted for display by category, author, or date. When sorted by dates, notes are displayed in descending order with the most recent note first by date and timestamp. When sorted by author or category code, notes are displayed in ascending order with a secondary sort by date by descending order. Existing notes can be expanded or collapsed using the Up and Down arrows. When collapsed, some note text is displayed as a preview or summary.

The **+New** button can be used to open the Note editor to create a new note for a student. Text entered for notes is stored in the Student Note Table (SORNOTE). Notes do not have a size limit. The note author can identify the roles allowed to view the note, based on institution policy.

Each note contains a **Viewable by** section with check boxes that are displayed for the roles configured (**Advisor, Student, Faculty**) by your institution. A user with the Advisor role can always view any note created by any author for a student. The **Advisor** check box is checked by default. When a note is created, the author can specify whether the Student or Faculty roles can also view the notes by checking the associated indicators. Users with the Student role can only view notes created specifically for them.

Only the user who created the note can edit the **Viewable by** options when the note is entered or after the note has been posted. Note text cannot be changed once the note has been posted. However a new note can be created when additional information is needed.

A note must be associated with a category, such as General Note or Academic Warning. A note can optionally be associated with an interaction or contact type, such as phone, email, appointment, text, and so on. Category type values must be defined in the Note Category Validation Table (STVNTCG). Interaction type/contact type values are defined in the Note Interaction Type Validation Table (STVNTIN). No seed data is delivered for note category codes or note interaction type codes.

## Update configuration file properties

To use notes processing, perform the following edits in the `bannerStudentAdvisorUI_configuration.properties` file.

See the "Configure the Banner Student Advising Student Profile module" topic in the "Display Information" section of the "Configure the User Interface" chapter for instructions on updating the file.

1. Edit the `studentnotes.enabled` property to define which user roles have access to the Notes tab on the Student Profile Page.

```
all.studentnotes.enabled.view=Profile
all.studentnotes.enabled.roles=Advisor, AdvisorOverride
```

Notes can be disabled by adding a "#" at the beginning of the `all.studentnotes.enabled.view=Profile` property.

2. Edit the `studentnotes.enternotes` property to define which user roles are allowed to enter new notes.

```
all.studentnotes.enternotes.view=Profile
all.studentnotes.enternotes.roles=Advisor, AdvisorOverride
```

The `enternotes` property is delivered with the Advisor and Advisor with Override roles enabled in the example configuration file. The Faculty and Advisor, Student, Faculty, and Faculty with Override roles can be added if you wish to allow these users to enter notes.

3. Edit the `viewableby` property to define which of the **Viewable by** check boxes can be used by the note author.

```
all.studentnotes.viewableby.view=Profile
all.studentnotes.viewableby.roles=Advisor
```

The **Advisor** check box is always checked, and that role is required in the property. This property controls the display of check boxes for the note author to select. The Student and Faculty roles can be added to this property if you wish the **Student** and **Faculty** check boxes to be displayed.

## Set up student notes

Perform the following steps to set up student notes.

1. Set up the configuration display in the `bannerStudentAdvisorUI_configuration.properties` file.

See the `bannerStudentAdvisorUI_configuration.example` file for reference and instructions.

2. Define note category codes on the Note Category Validation Page (STVNTCG).
3. Define note interaction type codes on the Note Interaction Validation Page (STVNTIN).



**Note:** When validation codes are created for STVNTCG and STVNTIN, do not use the number range of 9900 - 9999 for your codes. This range is reserved for future development.

On STVNTCG, the code 9999 is used for release of hold comments.

## Release student holds

---

Authorized faculty members and advisors can release holds for students on the Student Profile page based on the hold type and the associated persona of faculty, advisor, or both. This allows the student to perform the process that was prevented by the hold.

For one example, if your institution requires that a student must meet with his/her advisor prior to registration, and a hold has been placed on the student's record that prevents registration, the advisor can release the hold at that time.

A single hold or multiple holds can be released. Also, an administrator can create a rule that requires the entry of a release reason or comment.

## Student Profile page

Holds are displayed at the top of the Student Profile page next to the **Registration Notices** field. Click on the number next to the **Holds** field to display the holds list.

Holds the advisor or faculty member is permitted to release for the student are displayed under the Releasable Holds subheading. Remaining holds are displayed under the View Only Holds subheading. When no releasable holds exist, the subheadings are not displayed. Each hold can be expanded or collapsed as needed to view or hide hold details. Multiple holds can be released at one time, and comments can be entered for the release reason.

Comments apply to all holds being released. Release reason comments are optional but can be set up to be required. The release hold comment is displayed in the Notes section of the page and is viewable by the author of the comment. An administrator can set a

property to permit an Advisor with Override role to also view the release hold reason comment.



**Note:** Notes processing must be enabled to view the hold release comment. When notes processing is not enabled, the comment entered is still stored in the SORNOTE table.

Holds that can be released have an active check box that can be selected. Selecting the check box activates the **Release** button which can be clicked to open the Releasable Holds window, where you can enter a release hold comment. When a release hold comment is required, an asterisk (\*) is displayed next to the instruction to *Enter the comments for releasing holds*.

The following warning message is displayed in the Releasable Holds window: *This action cannot be undone unless you contact the Student Records Office. Select Cancel to leave the hold(s) in place.* The Information Text Editor Page (GUAINFO) in Banner 9.x is used to store the warning message. This message can be configured at your institution.

To release the selected holds, click the **OK** button. If you do not want to release the holds, select the **Cancel** button. When holds have been released, they are no longer displayed in the list, and the holds count is reduced. When the release of holds has been canceled, the holds list returns to its prior state.

When holds have been released, the `TO_DATE` and the `USER_ID` columns are updated on the `SPRHOLD` table record. The release hold reason is stored in the `SORNOTE` table with a delivered category code of 9999 and a description of `Release Hold Comment`. The note includes the hold description, comment text, the comment author, and the creation date.

## Security rules setup

The following items must be set up to allow users to release holds on the Student Profile page.

- Role must be permitted to view holds based on the settings in the `bannerStudentAdvisorUI_configuration.properties` file.
- The `RELEASEHOLDS` and `DISPLAYHOLDS` process codes must exist on the Process Code Validation Page (STVPROC).
- The user persona must be permitted to view holds based on the setting of the `DISPLAYHOLDS` rule on the Faculty/Advisor Process Rules Page (SOAFACS).
- The user persona must be permitted to release holds based on the setting of the `RELEASEHOLDS` rule on the Faculty/Advisor Process Rules Page (SOAFACS).
- The hold type code must have the **Web Indicator** checked on the Hold Type Code Validation Page (STVHLDD) to be displayed in the holds list.
- The hold type code must be permitted to be released based on the user persona on the Persona Release Hold Type Page (SOAPHLDD) and the associated Persona Release Hold Type Table (SORPHLDD).

Also, when the **Release Indicator** on the Hold Information Page (SOAHOLD) is checked for the hold assigned to the student, only the originator of the hold is permitted to release that hold.

## Update configuration file properties

To use release holds processing, perform the following edits in the `bannerStudentAdvisorUI_configuration.properties` file.

See the "Configure the Banner Student Advising Student Profile module" topic in the "Display Information" section of the "Configure the User Interface" chapter for instructions on updating the file.

1. Edit the following properties to enable view holds capability for the user roles that are authorized to access holds.

```
<institution>.curriculum.holds.view=Profile
<institution>.curriculum.holds.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student, Faculty,
FacultyOverride
```

2. Edit the following properties to define which roles other than the release hold comment author can view the comment.

```
all.studentnotes.releaseholdnote.view=Profile
all.studentnotes.releaseholdnote.roles=AdvisorOverride
```

When notes processing is enabled, user roles with override capability (Advisor with Override, Faculty with Override) can view the release hold comments. You can add the Faculty with Override role, or you can disable the property.

## Process Control Code Validation Page (STVPROC)

The `RELEASEHOLDS` and `DISPLAYHOLDS` process codes are used on the Process Code Validation Page (STVPROC).



**Note:** Data for STVPROC is delivered in a seed data script.

Process	Description	Check Order	Enforce Check Order	PIN Control Allowed	Sys Req
RELEASEHOLDS	Release Student Holds	Both	No	No	Yes
DISPLAYHOLDS	Display Student Holds	Both	No	Yes	Yes



**Note:** PIN control is not enabled for the `RELEASEHOLDS` rule, as a student would not need to authorize an advisor to release his/her holds.



However, when PIN control is enabled for the DISPLAYHOLDS rule, the student's PIN is required for the advisor to view both releasable or view only holds.

## Faculty/Advisor Process Rules Page (SOAFACS)

The RELEASEHOLDS and DISPLAYHOLDS process rules for Advisor and Faculty users are used on the Faculty/Advisor Process Rules Page (SOAFACS).



**Note:** Data for SOAFACS is delivered in a seed data script.

Process	Desc	Check Order	Process Available on Self-Service	All Access	PIN Control	Relationship	Primary	Attribute Type Checking	Sys Req
DISPLAYHOLDS	Display Student Holds	Advisor	Yes	No	No	No	No	No	Yes
DISPLAYHOLDS	Display Student Holds	Faculty	Yes	No	No	No	No	No	Yes
RELEASEHOLDS	Release Student Holds	Advisor	Yes	No	No	No	No	No	Yes
RELEASEHOLDS	Release Student Holds	Faculty	Yes	No	No	No	No	No	Yes

## Hold Type Code Validation Page (STVHLDD)

Hold types must exist on the Hold Type Code Validation Page (STVHLDD) in Banner 8.x and have the **Web Indicator** checked to be displayed on the Student Profile Page. The hold types are also available for selection on the Persona Release Hold Type Page (SOAPHLD).

## Persona Release Hold Type Page (SOAPHLD)

The Persona Release Hold Type Page (SOAPHLD) and the associated Persona Release Hold Type Table (SORPHLD) delivered in Banner 8.8 are used to assign the hold types to the roles/personas that can release holds on the Student Profile page.



**Note:** Hold codes must be valid on the Hold Type Code Validation Page (STVHLDD) with the **Web Indicator** checked.

Hold Type	Persona	Description	Active
AD Must Meet with Advisor	FACULTYADVISOR	Advisor	Yes

The following roles are supported for releasing holds.

Web Release Hold Role	Persona Code
Advisor	FACULTYADVISOR
Faculty	FACULTYINSTRUCTOR
Both	FACULTYBOTH

When a user accesses the Student Profile page, his/her role in relation to the student is determined by the assigned role and persona. Here is a summary of the role and persona combinations that can release holds. The role is used by the Student Profile page and is mapped to the persona code from the Persona Validation Table (STVPERS). The release persona is the persona code from the SORPHLD table for the role that can perform the holds release.

Role	Persona Code	Release Persona
Advisor only	FACULTYADVISOR	FACULTYADVISOR FACULTYBOTH
Advisor with Override	FACULTYADVISOR	FACULTYADVISOR FACULTYBOTH
Advisor and Faculty	FACULTYADVISOR FACULTYINSTRUCTOR	FACULTYADVISOR FACULTYINSTRUCTOR FACULTYBOTH
Faculty	FACULTYINSTRUCTOR	FACULTYINSTRUCTOR FACULTYBOTH
Faculty with Override	FACULTYINSTRUCTOR	FACULTYINSTRUCTOR FACULTYBOTH

## Additional setup

You can also verify the note category code used with releasing holds on the Student Note Category Validation Page (STVNTCG), and you have the option to modify the delivered release holds warning message on the Information Text Editor Page (GUAINFO).

## Student Note Category Validation Page (STVNTCG)

The note category code of 9999 on the Student Note Category Validation Page (STVNTCG) is only used with releasing holds and associated comments. It is not displayed in the list of note category codes used for notes processing.



**Note:** Data for STVNTCG is delivered in a seed data script.

Note category code	Description
9999	Release Hold Comment

## Information Text Editor Page (GUAINFO)

The following warning message data element is used with releasing holds. This message is delivered for the Information Text Editor Page (GUAINFO) and can be changed at your institution.



**Note:** Data for GUAINFO is delivered in a seed data script.

Page Name	Message Label	Source Ind	Audience	Locale	Seq No	Text Type	Message
STUDENTPROFILE	student.profile.release.holds.warning	Baseline	Faculty	en_US	1	Panel	This action cannot be undone, unless you contact the Student Records office. Select Cancel to leave the hold in place.

## Require a release hold comment

Perform the following steps to require the entry of a release hold reason when a hold is released:



**Note:** The system assumes that comments are not required when the record does not exist or when the **Default Value** for the record is N.

1. Access the Proxy Access System Type Validation Page (GTVSYST) in Banner 8.x.

2. Enter the following information:
  - **Code** - STUDENT\_PROFILE
  - **Description** - Student Profile codes
  - **System Required Ind** - Check box is unchecked
3. Save your changes.
4. Access the Proxy Access Systems and Options Type Rule Page (GTVOTYP).
5. Enter the following information:
  - **System Code** - Select the STUDENT\_PROFILE value.
  - **Option Type Code** - REQUIRE\_RELEASE\_HOLD\_COMMENT
  - **Description** - Require Release Hold Comment
  - **Data Type** - Select the INDICATOR (Y or N) value.
  - **Default Value** - Y
  - **Option Level** - Select the System value.
  - **System Required** - Check box is unchecked
6. Save your changes.

## Set up release holds

Do the following to set up the use of releasing holds on the Student Profile page.

1. Modify the configuration display in the `bannerStudentAdvisorUI_configuration.properties` file.  
  
See the `bannerStudentAdvisorUI_configuration.example` file for reference and instructions.
2. Verify that the `DISPLAYHOLDS` process code exists on the Process Control Code Validation Page (STVPROC).
3. Set up the `DISPLAYHOLDS` rules for `Advisor` and `Faculty` on the Faculty/Advisor Process Rules Page (SOAFACS).
4. Verify that the `RELEASEHOLDS` process code exists on the Process Control Code Validation Page (STVPROC).
5. Set up the `RELEASEHOLDS` rules for `Advisor` and `Faculty` on the Faculty/Advisor Process Rules Page (SOAFACS).
6. Verify that hold type codes exist on the Hold Type Code Validation Page (STVHLDD).
7. Check the **Web Indicator** indicator for each code to be used with releasing holds.
8. Set up the hold types that can be released on the Persona Release Hold Type Page (SOAPHLDD) for the supported personas/roles of `FACULTYINSTRUCTOR`, `FACULTYADVISOR`, and `FACULTYBOTH`.

9. Review the warning message text for the `student.profile.release.holds.warning` label on the Information Text Editor Page (GUAINFO) and update as needed.
10. Verify that the note category code of 9999 for Release Hold Comments exists on the Student Note Category Validation Page (STVNTCG).
11. (Optional) To require a release hold comment, manually enter and set up the `STUDENT_PROFILE` system code and `RELEASE_HOLD_COMMENT` and `REQUIRE_RELEASE_HOLD_COMMENT` option type codes on the Proxy Access Systems and Options Type Rule Page (GTVOTYP).

# Student Advisor Pages

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The Student Advisor application element of Banner Student Advising Student Profile can be used by advisors and faculty members who are advisors to view important information about their advisees. It contains the following pages:

- Advisee Search page with Getting Started tab
- Advisee Listing page with Getting Started tab
- Student Card

Functionality from Banner Faculty and Advisor Self-Service 8.x pages has been incorporated into Banner Student Advising Student Profile 9.x. You can review existing 8.x Self-Service pages and compare that data to the data presented in Advisor Self-Service. You may wish to disable some of the 8.x menu items.

## Application access

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When an advisor or student accesses the Advising Student Profile module, the path followed to navigate to the application pages differs.

### Advisor access path

An advisor can log in and use the `StudentAdvisorSSB` URL or can select the Advising Student Profile menu link in Banner Faculty and Advisor Self-Service.

In either case, the advisor is taken to the Advisee Search page. After searching for an individual student on the Advisee Search page or selecting a record from the Advisee Listing page, an advisor can continue to the Student Profile page.



**Note:** For an advisor, the Advising Student Profile menu link is available on the Banner Faculty and Advisor Self-Service Main Menu (`bmenu.P_FacMainMnu`). The menu item is delivered as seed data and can be modified in Banner Web Tailor. For more information, see the *Banner Web Tailor User Guide*.

# Advisee Search page

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The Advisee Search page is used by an advisor to select a term for which the advisor would like to search for a specific advisee to view their student profile information or view a list of all of their advisees. The Getting Started tab is displayed on this page. Confidential notations are displayed for students as applicable.



**Note:** When a student is deceased and the user searches on that student by ID, name, or email address, a message is displayed that information is not available and to contact the student records office.

## Search for an advisee by student ID

To search for an advisee by ID, perform the following steps:

1. Select the term for which you would like to search for an advisee.
2. Select the **Student ID** radio button.
3. Enter the student's ID.

You must enter the complete ID.

4. When a match is found, click **View Profile**.

When no match is found, a message is displayed in the Notification Center.

## Search for an advisee by email address

To search for an advisee by email address, perform the following steps:

1. Select the term for which you would like to search for an advisee.
2. Select the **Student Email** radio button.
3. Enter the student's email address.

You must enter the complete email address for the search, up to 128 characters. The email address can also be pasted into the field.

You can drag and expand the field to view long character strings.

4. When a match is found, click **View Profile**.

When no match is found, a message is displayed in the Notification Center.

## Search for an advisee by name

To search for an advisee by name, perform the following steps:

1. Select the term for which you would like to search for an advisee.
2. Select the **Student Name** radio button.
3. Enter the student's name, using Last Name, First Name Middle Name format, and then select the individual advisee that you would like to view.

When using this format, at least the first three characters of the name must be entered before a name search will take place.

When searching by name, if the student you need is not returned in the list for the term, scroll down to the **My Student is not listed** option at the bottom of the list.

Click **My Student is not listed** to perform a search for a student across all terms. If your search returns a valid result, after selecting the student, the most recent effective term record for that student will be displayed. This allows you to easily find the student by selecting his/her effective term.

4. Click **View Profile** to access the Student Profile page.

## View all advisees assigned to an advisor

To view all advisees assigned to an advisor, perform the following steps:

1. Select the term for which you would like to view all assigned advisees.
2. Click **View My Advisee Listing**.

## Fields

The following fields are on this page.

Fields	Descriptions
Term	Term code and description of the term for which you would like to search for an advisee or view your advisee list.



Fields	Descriptions
View advisee listing or search by	<p>Radio group used to select search parameters.</p> <p><code>Student ID</code> - Radio button used to search for the student ID of the advisee.</p> <p><code>Student Email</code> - Radio button used to search for the email address of the advisee.</p> <p><code>Student Name</code> - Radio button used to search for the name of the advisee.</p> <p>Tool tips for these search by options are delivered and can be configured on GURINFO.</p>
View Profile	Button used to access the student profile of the selected advisee.
View My Advisee Listing	Link used to view all advisees that are assigned to an advisor in the selected term.

## Getting Started tab

The Getting Started tab is displayed at the right side of the Advisee Search page and the Advisee Listing page. The Getting Started data is delivered as Info Text that is configurable by your institution. Sample data could be *Use the Advisee Search page to select the term for which you would like to search for a specific advisee to view their student profile information. You may also click View My Advisee Listing to see all advisees assigned to you in the selected term.*

You can also provide reminders and messages, such as *REMINDER: all students must be registered for Fall 2016 by 9-Sep-2015.*

## Advisee Listing page

The Advisee Listing page contains overview information about all advisees that are assigned to you in the selected term. The advisee data on this page may be sorted to allow you to locate a specific advisee or group of advisees. The Getting Started tab is displayed on this page.

## View contact information for an advisee

To view contact information for an advisee, perform the following steps:

1. Select the term for which you would like to view all assigned advisees.
2. Click **View My Advisee Listing**.
3. Click on the photo of an advisee to view contact information for that individual.

## View student profile information for an advisee

To view student profile information for an advisee, perform the following steps:

1. Select the term for which you would like to view all assigned advisees.
2. Click **View My Advisee Listing**.
3. Click **View Profile** under the **Name and ID** field to access the Student Profile Page for a specific advisee.

## Filter the advisee list

This page uses advanced filtering for queries for advisee listings. You can filter data on the advisee listing columns. Each column has a list of defined operators displayed in the **Operator** field. Use the **Delete** (-) button or the **Clear All** button to remove added columns from the filter and the **Go** button to view the results of the filter.

The filter results displays the number of records found and the columns used in the filter. A **Column Name X** button is displayed for each field included in the filter. You can remove each column, one at a time, and the filtered results are revised for the remaining filters. Use the **Remove Filter** button to view the original unfiltered results. The filter drop down (triangle) icon is used to display your filter settings so you can review what you selected for your recent filter and modify your choices.

When a filter is in use, it remains active for the session until it is removed, the term is changed, or the user logs out. Any changes to column order and value sorting also remain in effect for the filter. If you go from the Filter Results to the Student Profile page and come back to the Advisee Listing page, the filter remains active.

Here is a list of operators that can be used with the fields in the filter. The list of operators that is available depends on the column added to the filter.

Operator	Action
Contains	Enter text
Equals	Enter text May be prompted for first three letters to receive a list of valid values May be prompted to select from a list of valid values
Not Equals	Enter text May be prompted for first three letters to receive a list of valid values May be prompted to select from a list of valid values
Starts With	Enter text
Exists	Checks the database, no text field used

Operator	Action
Does Not Exist	Checks the database, no text field used
Is true	Checks the database, no text field used
Is false	Checks the database, no text field used

To use an advanced filter on the advisee listing, perform the following steps:

1. Select the filter settings for the query.
  - 1.1. Select a column from the pulldown list or use the default column `Last Name`.
  - 1.2. Add columns to the query using the **Add Another Column** list.
  - 1.3. For each column, select an operator such as `Equals`, `Contains`, `Exists`, `Starts With`. The operator choices vary depending on the column selected.
  - 1.4. If applicable, enter text for the operator, or select a value from the valid list.
2. Click **Go**.
3. Review the results.
4. Click on the **X** buttons to remove unneeded filter components, or select the **Filter** button to edit or add additional filter columns.
5. Review the revised results.
6. Click **Remove Filter** to view the original unfiltered results.

## Export the advisee list

To export the advisee list to a spreadsheet, perform the following steps.

1. Go to the Tools menu (**Gear** button) and select Export Advisee Listing.
2. In the Export Advisee Listing window, select an export option, such as `Excel spreadsheet (.xlsx)` or `Excel spreadsheet (.xls)`.
3. Click **Export**.
4. When prompted, open or save the Excel file to view the results.
5. If prompted, check the indicator to `Do this automatically for files like this from now on`. Your browser may not display this message.
6. Click **OK**.
7. View the spreadsheet.
8. The file is automatically named based on the term used for the advisee listing. Rename the file if you choose.
9. When multiple export spreadsheets are created, you can view the files in your Download list.



**Note:** When a filter is in use, only the filtered list is exported.

## Email students

To email the students in the advisee list, perform the following steps.

1. Select the **Email All** button.
2. An Email All popup window is displayed with a message that the selection of advisees exceeds the number recipients allowed per email message.

Links are displayed for each group of recipients, such as **Email Message 1**, **Email Message 2**, and so on.

3. Click on **Email Message 1**.
  - 3.1. Review the students included in the populated email "to" list.

The to list is populated in the blind copy field so students do not see the other email recipients.

- 3.2. Enter the email subject and body text and click **Send**.
4. When multiple emails are needed based on the batch size allowed, click on **Email Message 2** and so on, copy and paste the email text into additional emails and send.
5. Click **Finished**.



**Note:** When a filter is in use, only the students on the filtered list are emailed.

Emails are sent in groups based on the batch size that is defined. For example, if the batch size is set to 100 recipients, and 300 students need to be contacted, multiple email message windows are created, and the user must select each **Email Message** link to enter or paste the email content and send the message. When the **Email Message** link is selected, it is flagged with a check mark. The **Finished** button is enabled when the links are checked. Use the **Cancel** button to close the Email All window and not send any remaining messages.

## Email not found

When an email address is not found for a student, a message is displayed that you may want to filter the advisee list to identify the students without email addresses. You can click **Continue** to go ahead and email all of the other students.

## Email application comma separators

Set your email application to use commas as separators between email addresses for multiple email message recipients.

## Fields

The following fields are on this page.

Fields	Descriptions
Term	Defaulted term code and description of the term selected on the Advisee Search page.
Email All	Button used to send email to the students in the list.
<i>These fields are used for the advanced query.</i>	
Filter	Button used to display the fields used for the filter.
Remove Filter	Button used to remove the current filter and return to the original list.
Column	Name of column on which the query is performed. The <code>Last Name</code> column is the default.
Operator	Displays a list of operators for each field in the filter.
Value	Value to be entered or selected for the query.
Add Another Column	Displays a list of columns that can be added to the filter.
Cancel	Button used to close the filter display without executing the query.
Clear All	Button used to remove added fields. The filter criteria can then be re-entered.
Go	Button used to view the filter results.
<i>These are the fields in the Advisee Listing.</i>	
Advisee Photo	Displays a photo of the advisee, if available. If no photo is available, a placeholder is displayed.  Click on the photo to view the student's contact card.
Name and ID	Student's name, last name first, and ID number.  Click on the <b>View Profile</b> link to access the Student Profile page.  Confidential indicator (lock) is displayed when the student's information is set as confidential on the General Person Page (SPAPERS).
Program	Program of the curriculum for the selected term.
Primary Major	Highest priority major associated with the primary learner curriculum for the selected term.
Academic Standing	Academic standing is the standing as of the most recent term that is less than or equal to the selected term.
Student Status	Student status recorded in the general student record.

Fields	Descriptions
Student Type	Student type in effect for the term selected.
Advisor Holds	Check mark is used to indicate whether an advisor hold can be released for the advisee.
Primary Advisor	Check mark is used to indicate whether you are the student's primary advisor.
Advisor Type	Advisor type assigned to the advisor for the student.
Campus	Campus associated with the primary learner curriculum for the selected term.
Study Level	Student level associated with the primary learner curriculum for the selected term.
Admit Type	Admission type by which the student was admitted to the primary learner curriculum for the selected term.
Admit Term	Term in which the student was admitted to the primary learner curriculum.
Catalog Term	Catalog term assigned to the student for the primary learner curriculum for the selected term.
Minor	Minor associated with the current active primary learner curriculum for the selected term.
Concentration	Highest priority concentration attached to the primary major for the primary learner curriculum for the selected term.
College	College associated with the primary learner curriculum for the selected term.

## Getting Started tab

The Getting Started tab is displayed at the right side of the page. The Getting Started data is delivered as Info Text that is configurable by your institution. Sample data could be *The Advisee Listing page contains overview information about all advisees that are assigned to you in the selected term.*

# Student Self-Service Pages

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The Student Self-Service application can be used by advisors and faculty members, as well as students who wish to view their student profile information. It contains the following pages:

- Student Profile page
- Student Card
- Faculty Card
- View Grades page

Functionality from Banner Student Self-Service and Banner Faculty and Advisor Self-Service 8.x pages has been incorporated into Banner Student Advising Student Profile 9.x. You can review existing 8.x Self-Service pages and compare that data to the data presented on the Student Profile page, as much of that data has been incorporated into a single page for easy access. You may wish to disable some of the 8.x menu items.

## Application access

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When an advisor, student, or faculty member accesses the Student Self-Service application, the path followed to navigate to the application pages differs.

### Advisor access path

An advisor does not have direct access to the Student Profile page. The advisor must access the Student Profile page in the Student Self-Service application from the Advisee Search page or the Advisee Listing page. See the topic "Advisor access path" in the "Advising Student Profile" section.

### Student access path

A student can log in and use the `StudentSSB/ssb/studentProfile` URL to access the Student Profile page. The student can also access the Student Self-Service application from the Banner Self-Service Menu. The Student Profile menu link is available on the Banner Student Self-Service Main Menu (`bmenu.P_StuMainMnu`). Either option takes the student to the Student Profile page in the Student Self-Service application.



**Note:** The menu item is delivered as seed data and can be modified in Banner Web Tailor. For more information, see the *Banner Web Tailor User Guide*.

## Faculty access path

The Student Profile page can be accessed by faculty members from Banner Student Faculty Grade Entry and Banner Student Attendance Tracking by clicking on the student's name. Refer to the "Security" topic for information on defining rules for role access. Refer to the *Banner Student Faculty Grade Entry Handbook* and the *Banner Student Attendance Tracking Handbook* for detailed directions for access to the Student Profile page.

## Student Profile page

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The Student Profile page is used to view detailed information about a specific student. This page displays the following types of information:

- Page header summary information
  - Registration Notices
  - Holds
- Student Information
  - Bio Information
  - General Information
  - Graduation Information
  - Advisors Information
- Notes
- Primary Curriculum
- Secondary Curriculum
- Hours and GPA
- Registered Courses
- Prior Education and Testing
- Links to additional student information for advisors and students

An additional information link is used to access the View Grades page in the Student Self-Service application. Students and advisors can access this page. Students can access the page from the Student Profile page or the Banner Student menu. Advisor access is based on the settings on SOAFACS for the `DISPLAYGRADES` rule and the settings in the `bannerStudentAdvisorUI_configuration.properties` file. Advisors can access the page from the Student Profile page only.



## Page header

The page header displays information for the student including the term, academic standing, overall hours, GPA, registration notices, and holds. Specific hold types can be released by users with the appropriate persona and relationship to the student.

## Release student holds

Do the following to release student holds.

1. Click on the number next to the **Holds** field to display the holds list.
2. Select the check box for the hold or holds to be released in the Releasable Holds section of the list.
3. Select the **Release** button.
4. Enter comments for the release reason in the Releasable Holds window.

An asterisk is displayed when comments are required.

5. Click **OK** to release the holds, or click **Cancel** to not release the holds.

Once holds have been released, you cannot undo the release action without contacting an administrator.

6. Verify that the holds are no longer displayed in the holds list (if released), or that the list has returned to its prior display (if canceled).

## Fields

The following information is displayed in the Page Header section.

Fields	Descriptions
Term	<p><i>For a student</i>, displays the default term description with term start and end dates, based on the setting of the WEBTRMDTE rule for the internal code group of STUWEB.</p> <p>The student can use the pulldown list to select a different term and view the profile for that term. The list displays terms from the earliest effective term to the maximum effective term on SOATERM. The default term is flagged as the "Current term" in the list.</p> <p><i>For an advisor</i>, displays the term description per the term the advisor selected on the Advisee Search page. The term start and end dates are also displayed based on the setting of the WEBTRMDTE rule for internal code group of FACWEB.</p> <p>The advisor can change the term using the breadcrumb trail to navigate back to the Advisee Search page.</p>

Fields	Descriptions
Standing	Displays the student's most recent academic standing for the selected term.
Overall Hours	Displays the overall hours that the student has attained for the primary curriculum level.
Overall GPA	Displays the overall GPA that the student has attained for the primary curriculum level.
Registration Notices	<p>Used by the advisor or student to view registration notices for the student for the selected term. Click on the number next to the field to view the notices.</p> <p>Registration notices include messages about academic standing and any status that affects the student's ability to register and use time tickets, as well as advisor PIN control.</p> <p>Time Ticket set up that uses the Third Party Registration Time Controls SFARGTC is not supported in this display. Disable the <code>all.registrationnotices.timeTickets.view=Profile</code> if you use this set up.</p> <p>The PIN control is displayed for the advisor based on the delivered configuration properties file and the setting of the <code>DISPLAYALTPIN</code> rule on SOAFACS.</p>
Hold	<p>Used by the advisor or student to view active holds for the student. Click on the number next to the field to view the holds.</p> <p>Hold</p> <p>Holds are only displayed when allowed, based on the settings on Hold Type Code Validation Page (STVHLDD). The holds count includes all holds, whether the holds are allowed to be displayed, or not.</p> <p>The display of holds follows all security rules on the Faculty/Advisor Process Rules Page (SOAFACS) for the <code>DISPLAYHOLDS</code> process rule.</p> <p>When PIN control is in use for the <code>DISPLAYHOLDS</code> process rule on SOAFACS, entry of the student's PIN is required to view hold information.</p> <p>Refer to the "Faculty Security Process Rules" topic in the "Faculty Load" chapter of the <i>Banner Student User Guide</i> for detailed information on using process rules.</p> <p>Holds can be released for a student. See the "Release student holds" topic in the "Setup and use the applications" chapter for more information.</p>
Name	Student's name with a link to the Student Card.
ID	Student's ID number.
Confidential	Lock indicates that the student's record is confidential.

## Student Information

Select the Student Information tab to view the following sets of information for a student.

- Bio Information
- General Information
- Graduation Information
- Advisors Information

## Bio Information

The Bio Information section contains personal information and contact details for the advisee.

Fields	Descriptions
Email	Student's preferred e-mail address with a link to the user's email application.  <b>Note:</b> If a preferred e-mail address does not exist, the first e-mail address associated with the student that is permitted to display will be used.
Phone	Student's phone number according to the directory priority assigned on the Directory Options Rules Page (GOADIRO) for the campus telephone ( <code>TELE_CP</code> ).
Gender	Student's gender.
Date of Birth	Student's date of birth. This field is masked by default to not display the birth year. The birth year can be unmasked using the <code>message.properties</code> file.
Ethnicity	Student's ethnicity.
Race	Student's race.
Citizen	States if the student is a citizen.
Citizenship	Citizenship of the student.
Emergency Contact	Name of the student's highest priority emergency contact.
Emergency Phone	Phone number for the student's emergency contact.

## General Information

The General Information section contains information on the advisee's status at your institution for the selected term.

Fields	Descriptions
Level	Level of the student as of the primary curriculum for the term selected.
Class	The class code for a student for the selected term. For example: <ul style="list-style-type: none"> <li>• Freshman</li> <li>• Sophomore</li> <li>• Junior</li> <li>• Senior</li> </ul>
Status	Status of the student according to the student's general information record for the selected term.
Student Type	Student type according to the student's general student information record for the selected term.
Residency	Student's residency status.
Campus	Campus associated with the primary learner curriculum for the selected term.
First Term Attended	First term the student attended your institution.
Matriculated Term	The first term in which the student takes courses towards his or her intended degree.
Last Term Attended	Last term the student attended your institution.
Leave of Absence	Reason for and dates of leave of absence for the selected term.

## Graduation Information

The Graduation Information section contains information on the student's graduation application and awarded degree. This can be used by the advisor to review and understand the student's academic progress. Multiple degrees can be listed.

Fields	Descriptions
Graduation Applications	<p>Number of active applications for the student, such as <code>Active (2)</code>. "Active" is a link to the Graduation Application page (<code>bwlkgrad.p_view_gradapp</code>) in Banner Student Self-Service 8.x where the applications can be viewed.</p> <p>Applications are active when:</p> <ul style="list-style-type: none"> <li>• The associated graduation application status code on the Graduation Application Status Validation Page (STVGAST) has both the <b>Active Indicator</b> and <b>Web Indicator</b> fields checked.</li> <li>• The application on the Graduation Application Page (SHAGAPP) displays the <b>Active</b> check box as checked, and the <b>Application Status</b> field has a code such as, <code>AC, Active Application</code>.</li> </ul> <p>If no active applications exist, <code>None</code> is displayed.</p>
Awarded Degree	<p>Degree awarded to the student, such as <code>Bachelor of Science</code>. Multiple degrees are listed.</p> <p>Degrees are considered to be awarded when:</p> <ul style="list-style-type: none"> <li>• The degree status code on the Degree Code Validation Page (STVDEGC) has the <b>Awarded Indicator</b> radio group set to <code>Awarded</code>.</li> <li>• The <b>Web Display</b> indicator on the Degree Code Validation Page (STVDEGC) is checked.</li> <li>• The degree on the Degrees and Other Formal Awards Page (SHADEGR) displays an <b>Outcome Status</b> value such as, <code>AW, Awarded</code>.</li> </ul>
Term	<p>Term description of the term in which the degree was awarded.</p> <p>Processing looks for the graduation term. If it is not found, processing then looks for the degree completion term as set on the Degrees and Other Formal Awards Page (SHADEGR).</p>
Date	<p>Graduation date.</p>

## Advisors Information

The Advisors Information section contains a list of the student's advisors with their associated advisor types and contact information. If you use advisor types at your institution and you wish to not display advisors associated with a specific advisor type, you can specify the advisor types for display on the Web Display List Customization Page (SOAWDSP) by selecting the STVADVR validation table.

Fields	Descriptions
Primary/Advisor Type	<p>Primary advisor associated with the selected student, based on the SGAADV records for the selected term and student.</p> <p>The primary advisor associated with the selected student is displayed first in the list, followed by other advisors. The advisor type is displayed when advisor types have been associated with the advisor for the student.</p> <p>The advisor name is a link to the Advisor Card.</p>

## Notes

Select the Notes tab to view the notes section of the page. You can enter new notes based on your user persona or view existing notes for a student.

### Enter student notes

Do the following to enter a new note for a student.

1. Access the Student Profile page.
2. Select the Notes tab.
3. Click on the **+New** button to open the note editor window.
4. Enter or paste text for the note.
5. Select a note category.
6. Select a note contact type. (Optional).
7. Select one or all of the enabled role indicators to designate who can view the note, or leave the indicators unchecked so only advisors can view the note.

The **Advisors** check box is selected and disabled by default for a new note.

8. Click the **Post** button to add/save the note for the student or the **Cancel** button to exit from the note editor window.

### View student notes

Do the following to view existing student notes.

1. Access the Student Profile page.
2. Select the Notes tab.

The number of existing notes is displayed on the tab.

3. Select a sort option to display notes by date, author, or category.

The default sort is by date, which is the date the note was created.

4. Expand the note summary to view the complete note text and display the **Viewable by** options.

## Edit student notes

Do the following to define who can edit a specific note.



**Note:** Only the author of a note can define and change the roles that can view the note.

When a student enters a note for himself/herself, the **Viewable by** indicators for **Student** and **Advisor** cannot be changed.

When a faculty member enters a note for a student, the **Viewable by** indicators for **Faculty** and **Advisor** cannot be changed.

Advisors can always view notes created by any role.

1. Access the Student Profile page.
2. Select the Notes tab.
3. Find the note you want to edit.

You can sort by author, category, or date to find notes you created.

4. Expand the note summary to view the complete note.
5. Check the **Viewable by** indicators for **Student** or **Faculty** to allow those roles to view the note.

## Fields

The following fields are in the Notes section.

Fields	Descriptions
+New	Button used to open a note editor window and enter a new note for a student. Text can be entered or pasted in.
Sort	Used to sort existing note display. Values are: Date, Author, or Category. <ul style="list-style-type: none"><li>• Date is sorted by note creation date in descending order with the most recent note first. This is the default.</li><li>• Author is sorted by surname prefix, last name, and middle name in ascending order.</li><li>• Category is sorted in ascending order.</li></ul>

Fields	Descriptions
<i>These fields are displayed when the +New button is selected.</i>	
Note editor (untitled)	Editor window where note text can be entered. There is no size limit for a note.
Category	Note category. Valid values are in the list. Required.
Contact Type	Note contact or interaction type. Valid values are in the list. Optional.
Viewable by	<p>Check boxes used to indicate who can view the notes for the student. Select any or all of the check boxes.</p> <ul style="list-style-type: none"> <li>• <b>Advisors</b> - selected by default, cannot be unchecked, is displayed as checked and disabled after the note is saved.</li> <li>• <b>Student</b></li> <li>• <b>Faculty</b></li> </ul> <p>The <b>Student</b> and <b>Faculty</b> check boxes are only displayed if the institution permits these roles to view notes.</p>
Cancel	Button used to cancel the new note and exit from the Editor window.
Post Note	<p>Button used to save the new note for the student. The button is active when the required data has been entered or selected. Note text cannot be changed once the note has been posted.</p> <p>When the button is clicked, the window is closed, the SORNOTE table is updated, the notes count is increased by one, and the note is displayed as collapsed. The new note will appear in the order of the most recent sort.</p>
<i>These fields are displayed for an existing note when it is expanded.</i>	
Created (untitled)	<p>Date note was created or updated.</p> <p>When sorted by dates, notes are displayed in descending order with the most recent note first by date and timestamp.</p>
Note Summary (untitled)	<p>Up to 100 character preview of the note. Expand the summary to view the entire note text.</p> <p>The summary is displayed when the note is collapsed.</p>
Note (untitled)	Note text.
Author (untitled)	Name of user who created or updated the note.
Category (untitled)	Note category selected when the note was created, such as <code>General Note</code> or <code>Academic Warning</code> .
Contact Type (untitled)	Contact type for the student selected when the note was created, such as <code>Phone</code> , <code>Email</code> , <code>Text</code> , and so on.



Fields	Descriptions
Viewable by	<p>Check boxes used to indicate who can view the notes for the student.</p> <ul style="list-style-type: none"> <li>• <b>Advisor</b></li> <li>• <b>Student</b></li> <li>• <b>Faculty</b></li> </ul> <p>Only the note author can change who can view an existing note.</p> <p>The <b>Advisor</b> check box is checked and disabled and cannot be changed. An advisor can always view the note. The <b>Student</b> and <b>Faculty</b> check boxes are displayed when students and faculty members are permitted to view notes. The author then controls if students and faculty members can view the specific note.</p> <p>When a student is the note author, the Advisor and the <b>Student</b> check boxes are checked and disabled and cannot be changed. The <b>Faculty</b> check box is displayed when faculty members are permitted to view notes. The student then controls if faculty members can view the specific note.</p> <p>When a faculty member is the note author, the <b>Advisor</b> and <b>Faculty</b> check boxes are checked and disabled and cannot be changed. The <b>Student</b> check box is displayed when students are permitted to view notes. The faculty member then controls if the student can view the specific note.</p>
Cancel	<p>Button used to cancel the changes made to the <b>Viewable by</b> check boxes. The button is only displayed when a change has been made to the check boxes.</p> <p>If the <b>Student</b> or <b>Faculty</b> indicators were checked for the note, canceling the note causes them to be unchecked.</p>
Save	<p>Button used to save changes made to the <b>Viewable by</b> check boxes. The button is only displayed when a change has been made to the check boxes.</p>

## Curriculum, Hours & GPA

This section of the page contains tabs to access primary curriculum information, secondary curriculum information, and hours and GPA information.

### Primary Curriculum tab

The Primary Curriculum tab contains detailed information about the advisee's primary curriculum records.

<b>Fields</b>	<b>Descriptions</b>
Degree	Degree associated with the curriculum for the selected term.
Study Path	Study path associated with the curriculum for the selected term.
Level	Student level associated with the learner curriculum for the selected term.
Program	Name of the program associated with the learner curriculum for the selected term.
College	Name of the college associated with the learner curriculum for the selected term.
Major	Name of the major associated with the learner curriculum for the selected term. Multiple major, department, and concentration combinations can exist.
Department	Name of the department associated with the learner curriculum for the selected term.
Concentration	Name of the concentration associated with the major for the learner curriculum for the selected term.
Minor	Name of the minor associated with the learner curriculum for the selected term. Multiple minor and concentration combinations can exist.
Concentration	Name of the learner curriculum for the selected term. The concentration or concentrations are not attached to any major.
Admit Type	Admission type by which the student was admitted to the learner curriculum for the selected term.
Admit Term	Term in which the student was admitted to the learner curriculum.
Catalog Term	Catalog term assigned to the student for the learner curriculum for the selected term.

## Secondary Curriculum tab

The Secondary Curriculum tab contains detailed information about the advisee's secondary curriculum records, if available.

<b>Fields</b>	<b>Descriptions</b>
Degree	Degree associated with the curriculum for the selected term.
Study Path	Study path associated with the curriculum for the selected term.
Level	Student level associated with the learner curriculum for the selected term.

Fields	Descriptions
Program	Name of the program associated with the learner curriculum for the selected term.
College	Name of the college associated with the learner curriculum for the selected term.
Major	Name of the major associated with the learner curriculum for the selected term. Multiple major, department, and concentration combinations can exist.
Department	Name of the department associated with the learner curriculum for the selected term.
Concentration	Name of the concentration associated with the major for the learner curriculum for the selected term.
Minor	Name of the minor associated with the learner curriculum for the selected term. Multiple minor and concentration combinations can exist.
Concentration	Name of the learner curriculum for the selected term. The concentration or concentrations are not attached to any major.
Admit Type	Admission type by which the student was admitted to the learner curriculum for the selected term.
Admit Term	Term in which the student was admitted to the learner curriculum.
Catalog Term	Catalog Term assigned to the student for the learner curriculum for the selected term.

## Hours & GPA tab

The Hours & GPA tab contains information on the advisee's GPA, credit hours by level, and type of earned credit hours.

Fields	Descriptions
Level	Level at which the student earned the hours.
Type	Type of earned credit hours. Types include: <ul style="list-style-type: none"> <li>• Institutional</li> <li>• Transfer</li> <li>• Overall</li> </ul>
Earned Hours	Total number of credit hours earned by the student.
GPA	Student's GPA. <p><b>Note:</b> The number of decimals that are displayed for the GPA uses the rules defined on the GPA Display Rules Page (SHAGPAR).</p>

## Registered Courses

The Registered Courses section contains summary information for the courses in which a student is registered for the selected term. When no registration records are found, the message *Not Registered* is displayed.

Fields	Descriptions
Course Title	Title of the course for which the student is registered in the selected term.
Details	Subject code, course number, and section number for the course.
CRN	Course reference number associated with the course.
Hours	Number of credit hours for the course.
Registration Status	Student's registration status for the course.
Instructor	Instructor of the course. Click on the instructor's name to view the Faculty Card for the instructor.
Total Hours - Registered Hours	Total hours in which the student is registered for the term.
Total Hours - Billing Hours	Total billing hours for the student for the term.
Total Hours - CEU Hours	Total continuing education unit hours for the student for the term.
Total - Min Hours	Total minimum hours in which the student may register for the term.
Total - Max Hours	Total maximum hours in which the student may register for the term.

## Prior Education and Testing

The Prior Education and Testing section contains information for the student's secondary and postsecondary education, as well as test score data. Test score data display from the rules set up on the Web Display List Customization Page (SOAWDSP). The columns in the testing section can be sorted.

The display of testing information follows all security rules on the Faculty/Advisor Process Rules Page (SOAFACS) for the `DISPLAYTESTS` process rule. When PIN control is in use for the `DISPLAYTESTS` process rule on SOAFACS, the student's PIN is required to view test score information.

Refer to the "Faculty Security Process Rules" topic in the "Faculty Load" chapter of the *Banner Student User Guide* for detailed information on using process rules.

## Fields

## Descriptions

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*The following fields are in the Secondary Education section.*

*The information displayed is entered for the student on the High School Information Page (SOAHSCH).*

School Name	Institution name.
Graduation Date	Date of student's graduation from the institution.
Location	City and state or nation where the institution is located.
GPA	Student's secondary education GPA.

*The following fields are in the Post Secondary Education section.*

*The information displayed is entered for the student on the Prior College Page (SOAPCOL).*

School Name	Institution name.
Degree Description/Year	Student's awarded degree and year awarded.
Attended Dates	Date range during which the student attended the institution.
Reported Hours	Student's hours for this institution.
GPA	Student's GPA.

*The following fields are in the Testing section for the PIN access.*

PIN	Student's PIN, needed to access test score information.
Submit	Button used to submit the PIN.

*The following fields are in the Testing section.*

*The information displayed is entered for the student on the Test Score Information Page (SOATEST).*

Description	Test name, such as ACT English.
Date	Date test was taken.
Score	Test score
Source	Source of test information, such as Testing Center.

## Additional Links

Links on the Student Profile page can be used to access Banner Self-Service pages and view additional student information. The links can be configured for display based on the user's persona/role.

- Users with the Advisor, Faculty and Advisor, and Advisor with Override roles can view student information in Banner Faculty and Advisor Self-Service 8.x.

- Users with the Student role can view student information in Banner Student Self-Service 8.x.

Links can be reordered and/or renamed using the `bannerStudentAdvisorUI_configuration.properties` file. Links are found in the Additional Links section near the end of the file. Links are listed in four categories:

- Degree Evaluation
- Banner 8.x Links
- Banner XE (9.x) Links
- Other External Links

Links can also be added and configured for display based on role/persona or MEP institution code. The use of links is not limited to existing 8.x pages. Users can add links that are internal or external to Banner.

## Advisor, Advisor and Faculty, and Advisor with Override roles

Here are the links delivered in the user interface configuration file and the pages that institutions can configure for display in Banner Faculty and Advisor Self-Service 8.x for the Advisor, Advisor and Faculty, and Advisor with Override roles.

Links	Pages accessed in 8.x Faculty and Advisor Self-Service
Academic Transcript	Goes to the Academic Transcript Options page ( <code>bwlkftrn.P_FacDispTran</code> ) where the user can select the transcript level and type and then proceed to the Student Academic Transcript page ( <code>bwlkftrn.P_ViewTran</code> )
Degree Evaluation	Goes to the Degree Evaluation page ( <code>bwlkfcap.P_FacDispCurrent</code> ) or can be configured to access Degree Works. <ul style="list-style-type: none"> <li>• If Degree Works is enabled using <code>PREPREQCHK</code> rule on <code>GTVSDAX</code>, the Degree Evaluation link will access Degree Works.</li> <li>• If Degree Works is not enabled, the Degree Evaluation link will access the CAPP page in Self-Service.</li> <li>• If Degree Works is not enabled, because your institution uses a combination of both CAPP and Degree Works, you can add a link to Degree Works in the <code>bannerStudentAdvisorUI_configuration.properties</code> file.</li> </ul> <p>You may wish to disable the delivered Degree Evaluation link when you add the additional link.</p>
Registration	Goes to the Faculty Student PIN page ( <code>bwlkilib.P_FacStuPIN</code> ) where the faculty member can enter the student's PIN and then proceed to the Add or Drop Classes page ( <code>bwlkfrad.P_FacAddDropCrse</code> )

<b>Links</b>	<b>Pages accessed in 8.x Faculty and Advisor Self-Service</b>
Student Schedule	Goes to the Concise Student Schedule page (bwlkcrse.P_FacStuSchd)
Registration Overrides	Goes to the Registration Overrides page (bwlkfrov.P_FacRegOvr)
Application to Graduate	Goes to the Graduation Application page (bwlkgrad.p_view_gradapp)
Week at a Glance	Goes to the Student Week at a Glance page (bwlkfshd.P_FacStuCrseSchd)
Registration and Planning	Goes to Banner Student Registration 9.x Landing Page  This link name can be changed. Link access can be modified for the following roles: Advisor, Faculty and Advisor, Advisor with Override, and Student.
View Grades	Goes to View Grades page in Banner Student Self-Service 9.x.
Schedule by Centric Period	Goes to the Student Schedule by Centric Period page (bwlkfstu.P_FacStuSchd_Scp)
Faculty and Advisor Security Information	Goes to the Faculty & Advisor Security Information page (bwlksecr.P_FacAdvrSecurity)

## Student role

Here are the links delivered in the user interface configuration file and the pages that institutions can configure for display in Banner Student Self-Service 8.x for the Student role.

<b>Links</b>	<b>Pages accessed in 8.x Student Self-Service</b>
Academic Transcript	Goes to the Academic Transcript Options page (bwskotrn.P_ViewTermTran) where the user can select the transcript level and type and then proceed to the Student Academic Transcript page (bwskotrn.P_ViewTran)

## Links

## Pages accessed in 8.x Student Self-Service

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Degree Evaluation	<p>Goes to the Degree Evaluation Record page (<code>bwckcapp.P_DispCurrent</code>) or can be configured to access Degree Works.</p> <ul style="list-style-type: none"><li>• If Degree Works is enabled using <code>PREPREQCHK</code> rule on <code>GTVSDAX</code>, the Degree Evaluation link will access Degree Works.</li><li>• If Degree Works is not enabled, the Degree Evaluation link will access the CAPP page in Self-Service.</li><li>• If Degree Works is not enabled, because your institution uses a combination of both CAPP and Degree Works, you can add a link to Degree Works in the <code>bannerStudentAdvisorUI_configuration.properties</code> file.</li></ul> <p>You may wish to disable the delivered Degree Evaluation link when you add the additional link.</p>
Registration	<p>Goes to the Alternate PIN Verification page (<code>bwskfreg.P_AltPin</code>) where the student can enter the PIN and then proceed to the Add or Drop Classes page (<code>bwskfreg.P_AddDropCrse</code>)</p>
Student Schedule	<p>Goes to the Student Schedule Detail page (<code>bwskfshd.P_CrseSchdDet1</code>)</p>
Registration Overrides	<p>Does not apply to students</p>
Application to Graduate	<p>Goes to the Graduation Application page (<code>bwskgrad.p_view_gradapp</code>)</p>
Week at a Glance	<p>Goes to the Week at a Glance page (<code>bwskfshd.P_CrseSchd</code>)</p>
Registration and Planning	<p>Goes to Banner Student Registration 9.x Landing Page</p> <p>This link name can be changed. Link access can be modified for the following roles: Advisor, Faculty and Advisor, Advisor with Override, and Student.</p>
View Grades	<p>Goes to View Grades page in Banner Student Self-Service 9.x.</p>
Schedule by Centric Period	<p>Goes to the Concise Student Schedule by Centric Period page (<code>bwskcrse.P_CrseSchdScp</code>)</p>

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## Student Card

The Student Card is used to view contact information about a specific student. The contact card contains the following information:



Fields	Descriptions
Advisee Photo	Displays the a photo of the student, if available.
Confidential	Lock indicates that the student's record is confidential.
View Profile	Link to Student Profile page.
Name	Name of the student.
Major	Name of the major associated with the primary learner curriculum.
Program	Program of the primary learner curriculum for the selected term.
E-mail	Student's preferred e-mail address based on the information on the E-mail Address Page (GOAEMAL) with a link to the user's email application.
Telephone	Student's phone number according to the directory priority assigned on the Directory Options Rules Page (GOADIRO) for the campus telephone (TELE_CP).
Address	Student's mailing address according to the directory priority assigned on the Directory Options Rules Page (GOADIRO) for the campus address (ADDR_CP).

## Faculty or Advisor Card

The Faculty or Advisor Card is used to view contact information for the instructor or advisor. The contact card contains the following information:

Fields	Descriptions
Faculty or Advisor Photo	Displays a photo of the faculty member or advisor, if available.
Name	Name of the faculty member or advisor.
Title	Job title according to the category code description on the Faculty/Advisor Information Page (SIAINST).
Department	Department according to the record on the Faculty/Advisor Information Page (SIAINST).
E-mail	Preferred e-mail address based on the information on the E-mail Address Page (GOAEMAL) with a link to the user's email application.
Telephone	Phone number according to the directory rules set on the Directory Options Rules Page (GOADIRO) for the office phone number (TELE_OF).

Fields	Descriptions
Address	Mailing address according to the directory rules set on the Directory Options Rules Page (GOADIRO) for the office address (ADDR_OF).

## View Grades page

This page contains the following sections:

- Course Work
- GPA Summary
- Curriculum Details
- Components

The View Grades page allows students and advisors to view student grades and assist students with academic decisions. Information is read only and cannot be updated. When a user views the Student Profile page, the View Grades link is displayed in the Additional Links section. Students can navigate to the View Grades page by selecting the Banner Self-Service Menu, the Student item, the Student Records item, and then the View Grades option. They can also select the View Grades link from the Student Profile page when viewing their information.

Users can view grades by term and level, or across terms, or across levels. GPA summary information is displayed for the selected term, and transfer, institutional, and overall GPA data is also available. Attempted hours, earned hours, GPA hours, and quality points are presented in the expanded detail view. Curriculum data for primary and secondary curriculum records is available, and associated majors, minors, concentrations, and fields of study types are presented in the expanded detail view.

The View Grades page displays coursework for all terms and all course levels for the student's academic history.

- Use the **Term** drop-down list to view the terms available for filtering (including All Terms). The All Terms option is always displayed in the list.
- Use the **Course Level** drop-down list to view the levels available for filtering (including All Course Levels). The All Course Levels option is always displayed in the list.

When you select a specific term and course level, select the **View Details** link to access additional curriculum details or GPA summary information in a popup window. Use the **Search by Course Title or Subject Code** option to query on the returned coursework.

The **Components** button can be used to drill down to gradebook component details for a course record. Component records can be expanded as needed to show subcomponent information. Use the **Search by Title or Description** option to query on the returned components. The **Coursework** item can be used to return to the main display.

You can choose to display grades that have been entered but not yet rolled to history (SFRSTCR). These are displayed as unofficial grades. An indicator is displayed next to those records which have not been rolled. Grade information can be viewed for incomplete midterm and final grades, as can default final grades and extensions dates. Midterm, final, component, and subcomponent grades are displayed based on the settings on SOATERM. Grades for transfer courses from SHATCKN are also displayed.



**Note:** When holds exist for a student, the term and level are disabled, and grades cannot be viewed. The following message is displayed: *Your grades are not available due to holds on your record.*

The setup on SOAFACS for the `DISPLAYGRADES` rule determines when grades can be viewed by an advisor. This assumes the advisor has an active record on SIAINST for the term.

## Course Work

The Course Work section of the page displays CRNs for the selected term and level. The CRNs returned are sorted by CRN. CRNs can also be queried across terms and levels. These records are sorted by term in ascending order, then by level within term, and then by CRN.

The View Details link in the GPA Summary section takes you to the GPA Summary popup window that displays the student's GPA information.

The View Details link in the Curriculum section (Primary or Secondary) takes you to the Curriculum Details popup window that displays the curriculum record details based on the combination of term and level selected. The curriculum information is only displayed when a term is selected.

## Fields

The following fields are in this section of the page.

## Fields

## Descriptions

---

*The following fields are in the Page Heading information.*

Term	Used to select a term for the CRN search. All Terms is always an option in the list.
Course Level	Used to select a course level for the CRN search. All Course Levels is always an option in the list.
Search by Course Title or Subject Code	Used to query on a course or subject to refine the results returned for the term and level.

*The following fields are in the Course Work information.*

Subject	Course subject code.
Course Title	Title of the course for which the student is registered in the selected term.
Campus	Campus associated with the primary learner curriculum for the selected term.
Midterm Grade	Student's midterm grade for the course.  The <b>Display Midterm Grades</b> indicator on SOATERM must be checked for this data to be displayed.
Final Grade	Student's final grade for the course.  The <b>Display Final Grades</b> indicator on SOATERM must be checked for this data to be displayed.
Attempted Hours	Student's attempted hours for the current term.
Earned Hours	Student's earned hours for the term.
GPA Hours	Student's GPA hours.  Decimal display is based on the rules defined on the GPA Display Rules Page (SHAGPAR).
Quality Points	Quality points earned by the student for the term and level.
CRN	Course reference number for the course.
Level	Student level associated with the primary learner curriculum for the selected term.
Term	Term code for the student and course level.
Action	<b>Component</b> button.  This button is enabled when components exist for the selected CRNs.

## GPA Summary

The GPA Summary information is displayed in a popup window. Data is displayed based on the combination of term and level selected. The basic information shown is for selected term GPA, transfer GPA, institutional GPA, and overall GPA. You can select the View Details link to expand the record and see more details for GPA data element.

### Fields

The following fields are in this window.

Fields	Descriptions
<i>The following fields are in GPA Summary information.</i>	
Selected Term	GPA for the selected term.
Institutional	GPA for institutional hours.
Transfer	GPA for transfer hours.
Overall	Overall GPA for institutional and transfer hours.
<i>The following fields are in the GPA Summary details information for Selected Term, Institutional, Transfer, and Overall.</i>	
Attempted Hours	Student's attempted hours for the term.
Earned Hours	Student's earned hours for the term.
GPA Hours	Student's GPA hours.
Quality Points	Student's quality points.
GPA	Student's GPA.

## Curriculum Details

The Curriculum Details information is presented in a popup window. Data is displayed for primary and secondary curriculum records based on the selected term. The basic information shown is for level, college, degree, and program. You can select the View Details link to expand the record and see more details for each curriculum record for majors, minors, and concentrations.

### Fields

The following fields are in this window.

## Fields

## Descriptions

---

*The following fields are in the Primary Curriculum summary information and the Secondary Curriculum summary information.*

Level	Student level associated with the learner curriculum for the selected term.
College	Name of the college associated with the learner curriculum for the selected term.
Degree	Degree associated with the curriculum for the selected term.
Program	Name of the program associated with the learner curriculum for the selected term.

*The following fields are in the Primary Curriculum details information and the Secondary Curriculum details information.*

Study Path	Study path associated with the curriculum for the term.
Level	Student level associated with the learner curriculum for the term.
College	Name of the college associated with the learner curriculum for the term.
Degree	Degree associated with the curriculum for the term.
Program	Program associated with the learner curriculum for the term.
Campus	Campus associated with the primary learner curriculum for the term.
Catalog Term	Catalog term assigned to the student for the learner curriculum for the term.
Admit Term	Term in which the student was admitted.

*The following fields are in Major information under the Curriculum details. Multiple majors can exist.*

Department	Department associated with the learner curriculum and term.
Major Concentration	Concentration associated with the major for the learner curriculum and term.  This field is displayed when the concentration is attached to the major.

*The following fields are in the Minor information under the Curriculum details. Multiple minors can exist.*

Minor 1	First minor associated with the learner curriculum for the term. Multiple minor and concentration combinations can exist.
Minor 2	Second minor associated with the learner curriculum for the term. Multiple minor and concentration combinations can exist.

## Fields

## Descriptions

---

*The following fields are in the Concentration information under the Curriculum details. Multiple concentrations can exist. Concentrations listed here are not attached to the major.*

Concentration 1	First concentration associated with the learner curriculum for the term. Multiple minor and concentration combinations can exist.
Concentration 2	Second concentration associated with the learner curriculum for the term. Multiple minor and concentration combinations can exist.

## Components

Use the **Components** button to drill down into gradebook components for the record. Use the **Right Arrow** button to display subcomponents for a component.

## Fields

The following fields are in this section of the page.

## Fields

## Descriptions

---

*The following fields are in the Page Heading information.*

Subject, Course Number, CRN (untitled)	Used to select a different course for which to view information.
Course Detail (untitled)	Course title, term, student level, attempted hours, midterm or final grade for the course.
Search by Title or Description	Used to query on a course title or description to refine the list of components.

*The following fields are in the Components information. These fields are also displayed for subcomponents.*

Title	Component title.
Weight	Component's weight or percentage of the CRN's total weight out of a total of 100.
Score	Score or mark of the student earned for this component.
Grade	Student's component grade for the course.
Percentage	Student's gained percentage for the component.
Must Pass	Indicates whether the component is a must pass for the student by displaying <i>Yes</i> or <i>No</i> .

Fields	Descriptions
Stage	Indicates whether the score counts toward the midterm or the final grade by displaying <code>Final</code> or <code>Midterm</code> .

## Extensibility in Student Self-Service/View Grades page

Extensibility is one of the key features of Banner 9.x. It uses tools, techniques, documentation, and source code to make Banner easier to tailor for existing and changing business requirements. The Domain Extension Tool is delivered in this release.



**Note:** This section refers specifically to the View Grades page in Banner Student Self-Service.

Extensibility is one of the key features of Banner 9.x. It uses tools, techniques, documentation, and source code to make Banner easier to tailor for existing and changing business requirements.

The following extensibility tools are delivered for Banner Student Self-Service:

- Configure Page Components
- Domain Extension Tool

## Configure Page Components

You can use this tool to customize delivered user interface common components and add new common components to the Student Self-Service pages. You can hide fields that are not required, change the field type of delivered fields (within the bounds of the database functionality), and change the behavior of fields. For more information, refer to the *Banner Customize Page Components Tool for Self-Service Pages for Developers*.

Tool	Version	Availability
Configure Page Components - Administrative Applications	9.0	Embedded

## Domain Extension Tool

You can use this tool to make changes to the domains without modifying the source code. It is recommended that this tool is used by experienced developers who are familiar with



the nomenclatures and concepts used in Banner 9.x development. For more information, refer to the *Domain Extension Tool for Developers Handbook 9.0*.

Tool	Version	Availability
Domain Extension Tool	9.0	Using Client Git Repository

Use the following steps to access extensibility tools user documentation on the Ellucian Support Center:

1. Go to the Ellucian Client Support web site:  
<http://www.ellucian.com/Solutions/Ellucian-Client-Support>.
2. Click **Ellucian Hub** to log in to the Ellucian Hub.
3. Choose the Ellucian Download Center application.  
or
4. Choose the Ellucian Support Center application.

## Limitations of page customization

Here is a list of Configure Page Components tool known issues for Student Self-Service.

- You cannot change placeholder text in the backbone.grid custom components such as a select box or an input box.
- You cannot change placeholder text in the backbone.grid custom component for the searchTextBox.

## Available domains

The following domains are included in the Student Self-Service application for the View Grades page. You can use the Domain Extension Tool to extend a domain if you need to capture additional data.

Faculty Grade Entry Page	Domain Class Name	Associated Table or View
View Grades Page Term and Level Selection	net.hedtech.banner.student.history.HistoryTermForStudentGrades	SVQ_TERM_STUDENT_GRADES
View Grades Page Course Listing	net.hedtech.banner.student.history.HistoryStudentCourseDetail	SVQ_COURSE_DETAIL
View Grades Page Level Selection	net.hedtech.banner.student.history.HistoryAttendancePeriodByTransferInstitution	SHRTRAM

<b>Faculty Grade Entry Page</b>	<b>Domain Class Name</b>	<b>Associated Table or View</b>
View Grades Page Student Information	net.hedtech.banner.general.person.PersonRelatedHold	SV_SPRHOLD
View Grades Page GPA Details	net.hedtech.banner.student.history.HistoryInstitutionalCourseTermMaintenance	SHRTCKN
View Grades Page GPA Details	net.hedtech.banner.student.history.HistoryLevelGpa	SHRLGPA
View Grades Page GPA Details	net.hedtech.banner.student.history.HistoryTermGpa	SHRTGPA
View Grades Page Component Listing	net.hedtech.banner.student.history.HistoryComponentGradesView	SVQ_COMPONENT_GRADES
View Grades Page Sub-Component Listing	net.hedtech.banner.student.history.HistorySubComponentGradesView	SVQ_SUBCOMPONENT_GRADES

# Troubleshooting

---

This section discusses potential issues and resolutions.

## TWBKWBIS package error

---

An error may occur after a change is made to the TWBKWBIS package and the package is recompiled. The error is displayed as the connection reloads the package when the user attempts to view a student's profile.

*Sorry, the server received an internal error.*

*Error Message: ORA-04068: existing state of packages has been discarded ORA-04061: existing state of package body "WTAILOR.TWBKWBIS" has been invalidated ORA-04065: not executed, altered or dropped package body "WTAILOR.TWBKWBIS"*

The error is received the first time a connection in the connection pool calls TWBKWBIS. Subsequent calls are successful.

It is necessary to restart Tomcat for Advising Student Profile to resolve the error. The application also needs to be restarted on WebLogic, The server does not need to be restarted.

## Blank Student Profile page

---

You may access the Student Profile page and find that it does not display any expected data and is blank. This usually occurs when the application cannot find the `bannerStudentAdvisorUI_configuration.properties` file.

This can be checked by looking at the web server startup file for the section that prints out the location from which the configuration files are being loaded.

- For Tomcat, the location is the `catalina.out` file.
- For WebLogic, the location is the `<server>.out` file.

You should see the following:

```
configuration: file:/u50/banner/shared_proc/  
banner_configuration.groovy
```

```
configuration: file:/u50/banner/shared_proc/  
StudentSSB_configuration.groovy
```

```
configuration: file:/u50/banner/shared_proc/  
bannerStudentAdvisorUI_configuration.properties
```

```
configuration: classpath:WebAppExtensibilityConfig.class
```

When the line containing the properties file is missing, either the web server process could not read the file or the configuration is incorrect. Please check your configuration.

When the file is present and can be read, then ensure that the user logging in has the persona you are expecting and the configuration is set up to display information for that persona.

# Appendix - User Interface Configuration File

---

Here is the `bannerStudentAdvisorUI_configuration.example` file that is delivered for use with Banner Student Advising Student Profile. It contains instructions for user interface display configuration.

To use this file:

1. Review the settings that are available in the `bannerStudentAdvisorUI_configuration.example` file.
2. Replace the `bannerStudentAdvisorUI_configuration.properties` file with this file.
3. Review the applications and determine the settings you wish to use for information display.
4. Modify the `bannerStudentAdvisorUI_configuration.properties` file with the needed settings.
5. Test your applications to check the results.

```
#This is an example file that can be used for future reference. The production
version of this file should be renamed
bannerStudentAdvisorUI_configuration.properties and placed in one of the following
locations:
# 1. A directory referenced by a JVM argument (-D). For the Advising module, the
argument is BANNER_ADVISOR_UI_CONFIG. For the Student module, the argument is
BANNER_STUDENT_UI_CONFIG.
# 2. In the classpath, such as in WEB_INF/classes.
# 3. An exported shell variable. For the Advising module, the argument is
BANNER_ADVISOR_UI_CONFIG. For the Student module, the argument is
BANNER_STUDENT_UI_CONFIG.
#
#The bannerStudentAdvisorUI_configuration.properties file contains properties that
an administrator can modify to configure the Banner Student Advising Student
Profile application.
#
#You may substitute values for the following items in this .properties file:
#
#<institution> possible values: all - if no MEP code is used
#<user's MEP code>
# Note: If <institution> does not match a MEP code, all columns will be displayed
in the default order.
#
#<role> possible values: Advisor - user is only an advisor
# AdvisorOverride - user is an Advisor or FacultyAdvisor and override is selected
on SIAINST
# FacultyAdvisor - user is both a member of the faculty and an advisor
# Student - user is a Student - applies to Student Profile page only
# Faculty - user is a member of the faculty - applies to Student Profile page only
```

```

# FacultyOverride - user is a faculty and override is selected in SIAINST -
applies to Student Profile page only. FacultyOverride without AdvisorOverride is
not supported
#
# Note: When configuring your viewing options, the handbook has additional
information explaining how the roles are assigned to the user for the configuration
of the page.
# _____ Advisee Listing page information _____
#
#You may configure both the columns that display on the Advisee Listing page as
well as the order of those columns. This properties file uses the following
formatting convention for the Advisee Listing page:
#
#<insititution>.advisee.column.list.<role>=<columns>
#
#<columns> possible values: studentStatus, studentType, hasReleasableHolds,
isPrimaryAdvisor, advisorType, program, major, standing, campus, studyLevel,
admitType, admitTerm, catalogTerm, minor, concentration, college
#
#For example:
#all.advisee.column.list.Advisor=program, college displays the program and college
columns for all users with the role of Advisor across all MEP entities
#all.advisee.column.list.FacultyAdvisor=program, primary major displays the
program and primary major columns for all users with the role of FacultyAdvisor
across all MEP entities
#north.advisee.column.list.Advisor=campus, college displays the campus and college
columns for all users with the role of Advisor associated with the north MEP entity
#north.advisee.column.list.FacultyAdvisor=program, campus, college displays the
program, campus, and college columns for all users with the role of FacultyAdvisor
associated with the north MEP entity
#south.advisee.column.list.Advisor=program, campus, college displays the campus and
college columns for all users with the role of Advisor associated with the south
MEP entity
#south.advisee.column.list.FacultyAdvisor=campus, concentration displays the
campus and concentration columns for all users with the role of FacultyAdvisor
associated with the south MEP entity
#all.advisee.column.list.AdvisorOverride=program, primary major displays the
program and primary major columns for all users with the role of AdvisorOverride
associated with the south MEP entity
#
# Note: If column names are repeated in the list, the first matching item will be
used and any that follow will be ignored.
#
#all.advisee.column.list.FacultyAdvisor=studentStatus, studentType,
hasReleasableHolds, isPrimaryAdvisor, advisorType, program, major, campus,
studyLevel, admitType, admitTerm, catalogTerm, minor, concentration, college
all.advisee.column.list.Advisor=program, major, standing, studentStatus,
studentType, hasReleasableHolds, isPrimaryAdvisor, advisorType, campus, studyLevel,
admitType, admitTerm, catalogTerm, minor, concentration, college,
preferredEmailAddress, nonPreferredEmailAddress
all.advisee.column.list.FacultyAdvisor=program, major, standing, studentStatus,
studentType, hasReleasableHolds, isPrimaryAdvisor, advisorType, campus, studyLevel,
admitType, admitTerm, catalogTerm, minor, concentration, college,
preferredEmailAddress, nonPreferredEmailAddress
all.advisee.column.list.AdvisorOverride=program, major, standing, studentStatus,
studentType, hasReleasableHolds, isPrimaryAdvisor, advisorType, campus, studyLevel,
admitType, admitTerm, catalogTerm, minor, concentration, college,
preferredEmailAddress, nonPreferredEmailAddress
#
# _____ Advisee List EmailAll information _____
#
#You may customize the EmailAll information displayed in the application.

```

```

#EmailAll information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.adviseelist.emailAll.view=Profile, AdviseeList
#<institution>.adviseelist.emailAll.roles=Advisor, AdvisorOverride, FacultyAdvisor
#
#To disable the use of EmailAll information, please place a # at the start of the
<institution>.adviseelist.emailAll.view line.

all.adviseelist.emailAll.view=Profile, AdviseeList
all.adviseelist.emailAll.roles=Advisor, AdvisorOverride, FacultyAdvisor

# _____ Student Card information _____
#
#You may elect to display or disable the display of the student card in the
application. If you elect to display the student card, you may customize the
information displayed on the student card.
#The Student Card may be displayed either on the Advisee Listing (AdviseeList)
page, the Student Profile (Profile) page, or both the Advisee Listing page and the
Student Profile page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.studentcard.cardEnabled.view=Profile, AdviseeList
#<institution>.studentcard.cardEnabled.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of the student card, please place a # at the start of the
all.studentcard.cardEnabled.view line to comment it out.
#To enable the use of the student card in only one location in the system, remove
either Profile or AdviseeList from the following line:
#all.studentcard.name.view=Profile, AdviseeList
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.

all.studentcard.cardEnabled.view=Profile, AdviseeList
all.studentcard.cardEnabled.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.studentcard.name.view=Profile, AdviseeList
all.studentcard.name.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.studentcard.photo.view=Profile, AdviseeList
all.studentcard.photo.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.studentcard.major.view=Profile, AdviseeList
all.studentcard.major.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.studentcard.program.view=Profile, AdviseeList
all.studentcard.program.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.studentcard.address.view=Profile, AdviseeList
all.studentcard.address.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
all.studentcard.telephone.view=Profile, AdviseeList
all.studentcard.telephone.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student

```

```

all.studentcard.email.view=Profile, AdviseeList
all.studentcard.email.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride

# _____ Faculty Card information _____
#
#You may elect to display or disable the display of the faculty card in the
application. If you elect to display the faculty card, you may customize the
information displayed on the faculty card.
#The Faculty Card may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.facultycard.cardEnabled.view=Profile
#<institution>.facultycard.cardEnabled.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of the faculty card, please place a # at the start of the
all.facultycard.cardEnabled.view line to comment it out.
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.

all.facultycard.cardEnabled.view=Profile
all.facultycard.cardEnabled.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.facultycard.name.view=Profile
all.facultycard.name.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.facultycard.photo.view=Profile
all.facultycard.photo.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.facultycard.title.view=Profile
all.facultycard.title.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.facultycard.department.view=Profile
all.facultycard.department.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.facultycard.address.view=Profile
all.facultycard.address.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.facultycard.telephone.view=Profile
all.facultycard.telephone.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.facultycard.email.view=Profile
all.facultycard.email.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride

# _____ Registered Courses information _____
#
#You may customize the information displayed in registered courses.
#Registered courses information may be displayed on the Student Profile (Profile)
page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#

```



```

#<institution>.registeredcourses.maxHours.view=Profile
#<institution>.registeredcourses.maxHours.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of Registered courses, please place a # at the start of every
line in the Registered courses section.
#
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.
#
# _____

all.registeredcourses.maxHours.view=Profile
all.registeredcourses.maxHours.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.registeredcourses.minHours.view=Profile
all.registeredcourses.minHours.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student

# _____ Registration Notices information _____
#
#You may customize the information displayed in registration notices.
#Registration notices information may be displayed on the Student Profile (Profile)
page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.registrationnotices.overallStanding.view=Profile
#<institution>.registrationnotices.overallStanding.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of Registration Notices, please place a # at the start of every
line in the Registration Notices section.
#
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.
#
# _____

all.registrationnotices.overallStanding.view=Profile
all.registrationnotices.overallStanding.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.registrationnotices.combinedStanding.view=Profile
all.registrationnotices.combinedStanding.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.registrationnotices.studyPathStanding.view=Profile
all.registrationnotices.studyPathStanding.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.registrationnotices.enrollmentStatus.view=Profile
all.registrationnotices.enrollmentStatus.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.registrationnotices.regStudentStatus.view=Profile
all.registrationnotices.regStudentStatus.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.registrationnotices.registrationPin.view=Profile

```

```

all.registrationnotices.registrationPin.roles=Advisor, AdvisorOverride,
FacultyAdvisor
all.registrationnotices.timeTickets.view=Profile
all.registrationnotices.timeTickets.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student

# _____ Bio information _____
#
#You may customize the bio information displayed in the application.
#Bio information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.bioinformation.isCitizen.view=Profile
#<institution>.bioinformation.isCitizen.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of Bio information, please place a # at the start of every line
in the Bio information section.
#
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.
# Note: If you elect to display the Ethnicity field, you may display either the
New Ethnicity or Ethnicity value in the field. The other value must be commented
out.
#In the example below, the New Ethnicity value will display in the Ethnicity field.

all.bioinformation.isCitizen.view=Profile
all.bioinformation.isCitizen.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.bioinformation.citizenship.view=Profile
all.bioinformation.citizenship.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.bioinformation.emergencyContact.view=Profile
all.bioinformation.emergencyContact.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.bioinformation.email.view=Profile
all.bioinformation.email.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.bioinformation.telephone.view=Profile
all.bioinformation.telephone.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.bioinformation.gender.view=Profile
all.bioinformation.gender.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
all.bioinformation.birthDate.view=Profile
all.bioinformation.birthDate.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.bioinformation.newEthnicity.view=Profile
all.bioinformation.newEthnicity.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
#all.bioinformation.ethnicity.view=Profile
#all.bioinformation.ethnicity.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.bioinformation.race.view=Profile
all.bioinformation.race.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student

```

```

# _____ General information _____
#
#You may customize the General information displayed in the application.
#General information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.generalinformation.level.view=Profile
#<institution>.generalinformation.level.roles=Advisor, AdvisorOverride, Faculty,
FacultyOverride, FacultyAdvisor, Student
#
#To disable the use of General information, please place a # at the start of every
line in the General information section.
#
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line to comment it out.

all.generalinformation.level.view=Profile
all.generalinformation.level.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.generalinformation.class.view=Profile
all.generalinformation.class.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.generalinformation.status.view=Profile
all.generalinformation.status.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.generalinformation.type.view=Profile
all.generalinformation.type.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.generalinformation.residency.view=Profile
all.generalinformation.residency.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.generalinformation.campus.view=Profile
all.generalinformation.campus.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.generalinformation.firstTermAttended.view=Profile
all.generalinformation.firstTermAttended.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.generalinformation.matriculatedTerm.view=Profile
all.generalinformation.matriculatedTerm.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.generalinformation.lastTermAttended.view=Profile
all.generalinformation.lastTermAttended.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.generalinformation.leaveOfAbsence.view=Profile
all.generalinformation.leaveOfAbsence.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.generalinformation.leaveOfAbsenceDates.view=Profile
all.generalinformation.leaveOfAbsenceDates.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student

# _____ Graduation Information _____
#
all.graduationinformation.display.view=Profile

```

```

all.graduationinformation.display.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.graduationinformation.applications.view=Profile
all.graduationinformation.applications.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.graduationinformation.link.view=Profile
all.graduationinformation.link.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.graduationinformation.degree.view=Profile
all.graduationinformation.degree.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.graduationinformation.term.view=Profile
all.graduationinformation.term.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.graduationinformation.date.view=Profile
all.graduationinformation.date.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student

#
# _____Advisors information_____
#
#You may customize the Advisors List displayed in the application.
#Advisors may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.advisor.list.display.view=Profile
#<institution>.curriculum.hours.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
#
#To disable the use of Advisor information, please place a # at the start of the
<institution>.advisor.list.diplay.view line.

all.advisor.list.display.view=Profile
all.advisor.list.display.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride

#
# _____Notes_____
#Enable notes feature
#This example file is delivered with All MEP codes enabled.
#This example file is delivered with the Roles of Advisor, and AdvisorOverride
enabled.
#You can add the additional roles of Student, FacultyAdvisor, Faculty,
FacultyOverride if you wish the notes feature to be enabled for these roles.
#To disable the Notes feature for all users place a # at the start of the
all.studentnotes.enabled.view=Profile property.

all.studentnotes.enabled.view=Profile
all.studentnotes.enabled.roles=Advisor, AdvisorOverride

#The ability to view notes and create notes are controlled by two separate
properties:
#The studentnotes.enternotes determines who is allowed to enter new notes

```

#This example file is delivered with Roles of Advisor, AdvisorOverride enabled for the enterntotes property  
#You can add the additional roles of FacultyAdvisor, Student, Faculty, FacultyOverride if you wish enter notes ability to be enabled for these roles.

```
all.studentnotes.enterntotes.view=Profile  
all.studentnotes.enterntotes.roles=Advisor, AdvisorOverride
```

#Make viewable by... Property to control who can view the notes. This controls the check boxes that display on the UI for the person entering to select. Advisor is always permitted to view and must always be enabled.  
#You can add the additional roles of Student, Faculty if you wish the notes viewable by feature to be enabled for these roles.

```
all.studentnotes.viewableby.view=Profile  
all.studentnotes.viewableby.roles=Advisor
```

#If Notes are enabled the Release Hold comment entered by the person releasing a hold is displayed in the Notes section to the author of the comment.  
#Use the following property to control if in addition the roles AdvisorOverride and FacultyOverride can view the Release Hold Comment.  
#You can add role of FacultyOverride in addition to AdvisorOverride or disable the Property.

```
all.studentnotes.releaseholdnote.view=Profile  
all.studentnotes.releaseholdnote.roles=AdvisorOverride
```

# \_\_\_\_\_Curriculum information\_\_\_\_\_

#You may customize the Curriculum information displayed in the application.  
#Curriculum information may be displayed on the Student Profile (Profile) page.  
#This properties file uses the following formatting convention to configure both the page on which the information will display and the roles that may view the information:

```
#  
#<institution>.curriculum.degree.view=Profile  
#<institution>.curriculum.degree.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student, Faculty, FacultyOverride
```

#To disable the use of Curriculum information, please place a # at the start of every line in the Curriculum information section.  
#  
#To disable the display of an individual element, please place a # at the start of that individual element's .view line to comment it out.

```
all.curriculum.degree.view=Profile  
all.curriculum.degree.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student, Faculty, FacultyOverride  
all.curriculum.studyPath.view=Profile  
all.curriculum.studyPath.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student, Faculty, FacultyOverride  
all.curriculum.level.view=Profile  
all.curriculum.level.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student, Faculty, FacultyOverride  
all.curriculum.program.view=Profile
```

```

all.curriculum.program.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.college.view=Profile
all.curriculum.college.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.major.view=Profile
all.curriculum.major.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.department.view=Profile
all.curriculum.department.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.majorConcentrations.view=Profile
all.curriculum.majorConcentrations.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.curriculum.minor.view=Profile
all.curriculum.minor.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.concentrations.view=Profile
all.curriculum.concentrations.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
all.curriculum.admitTerm.view=Profile
all.curriculum.admitTerm.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.admitType.view=Profile
all.curriculum.admitType.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student,
Faculty, FacultyOverride
all.curriculum.catalogTerm.view=Profile
all.curriculum.catalogTerm.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
#
# _____ GPA Information _____
#
#You may customize the GPA information displayed in the application.
#GPA information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.curriculum.gpa.view=Profile
#<institution>.curriculum.gpa.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
#
#To disable the use of GPA information in both the page header and the GPA & Hours
tab, please place a # at the start of the <institution>.curriculum.gpa.view line.

all.curriculum.gpa.view=Profile
all.curriculum.gpa.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
#
# _____ Hours information _____
#
#You may customize the Hours information displayed in the application.
#Hours information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#

```

```

#<institution>.curriculum.hours.view=Profile
#<institution>.curriculum.hours.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
#
#To disable the use of Hours information in both the page header and the GPA & Hours
tab, please place a # at the start of the <institution>.curriculum.hours.view line.

all.curriculum.hours.view=Profile
all.curriculum.hours.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
#
#
# _____ Academic Standing information _____
#
#You may use this property to turn on/off Academic Standing in the information bar
(top bar) independently of registration notices.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.informationbar.standing.view=Profile
#<institution>.informationbar.standing.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#
all.informationbar.standing.view=Profile
all.informationbar.standing.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
#
# _____ Holds information _____
#
#You may customize the Holds information displayed in the application.
#Holds information may be displayed on the Student Profile (Profile) page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#The Release Holds feature also has a dependency on this property, in addition to
SOAFACS security rules for DISPLAYHOLDS and RELEASEHOLDS the role must have access
to view holds per this property record.
#
#<institution>.curriculum.holds.view=Profile
#<institution>.curriculum.holds.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student, Faculty, FacultyOverride
#
#To disable the use of Holds information, please place a # at the start of the
<institution>.curriculum.holds.view line.

all.curriculum.holds.view=Profile
all.curriculum.holds.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
all.curriculum.holdsReason.view=Profile
all.curriculum.holdsReason.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
all.curriculum.holdsOriginator.view=Profile
all.curriculum.holdsOriginator.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.curriculum.holdsAmountOwed.view=Profile
all.curriculum.holdsAmountOwed.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
all.curriculum.holdsAffected.view=Profile

```

```

all.curriculum.holdsAffected.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student

#
# _____ Prior Education and Testing information _____
#
#You may customize the prior education and testing information displayed in the
application.
#Prior Education and Testing may be displayed on the Student Profile (Profile)
page.
#This properties file uses the following formatting convention to configure both
the page on which the information will display and the roles that may view the
information:
#
#<institution>.priorEducationAndTesting.secondaryEducation.view=Profile
#<institution>.priorEducationAndTesting.secondaryEducation.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student, Faculty, FacultyOverride
#
#To disable the use of information, please place a # at the start of the
<institution>.priorEducationAndTesting.secondaryEducation.view line.

all.priorEducationAndTesting.secondaryEducation.display.view=Profile
all.priorEducationAndTesting.secondaryEducation.display.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.postSecondaryEducation.display.view=Profile
all.priorEducationAndTesting.postSecondaryEducation.display.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.testScores.display.view=Profile
all.priorEducationAndTesting.testScores.display.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student

all.priorEducationAndTesting.secondaryEducation.schoolName.view=Profile
all.priorEducationAndTesting.secondaryEducation.schoolName.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.secondaryEducation.graduationDate.view=Profile
all.priorEducationAndTesting.secondaryEducation.graduationDate.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.secondaryEducation.location.view=Profile
all.priorEducationAndTesting.secondaryEducation.location.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.secondaryEducation.gpa.view=Profile
all.priorEducationAndTesting.secondaryEducation.gpa.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student

all.priorEducationAndTesting.postSecondaryEducation.schoolName.view=Profile
all.priorEducationAndTesting.postSecondaryEducation.schoolName.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.postSecondaryEducation.degree.view=Profile
all.priorEducationAndTesting.postSecondaryEducation.degree.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.postSecondaryEducation.attendedDates.view=Profile
all.priorEducationAndTesting.postSecondaryEducation.attendedDates.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.postSecondaryEducation.transferHours.view=Profile
all.priorEducationAndTesting.postSecondaryEducation.transferHours.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.postSecondaryEducation.gpa.view=Profile

```



```

all.priorEducationAndTesting.postSecondaryEducation.gpa.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student

all.priorEducationAndTesting.testScores.description.view=Profile
all.priorEducationAndTesting.testScores.description.roles=Advisor,
AdvisorOverride, FacultyAdvisor, Student
all.priorEducationAndTesting.testScores.score.view=Profile
all.priorEducationAndTesting.testScores.score.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.priorEducationAndTesting.testScores.date.view=Profile
all.priorEducationAndTesting.testScores.date.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student
all.priorEducationAndTesting.testScores.source.view=Profile
all.priorEducationAndTesting.testScores.source.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student

# _____Additional Links_____
#
#This section is used to configure Additional Links for both students and advisors.
#To disable the display of an individual element, please place a # at the start of
that individual element's .view line.
#Each additional link includes the following information, each as part of their own
property:
#   roles = The roles that will be able to see the link on the page.
#   description = This is what the link will be called in the user interface. Use
this or
#   descriptioncode = This is what the link will be called in the user interface,
but it will be a code that is found in messages.properties
#   url = This is the URL. It can make use of the following special parameters, as
well as any other parameter found in the application configuration file or
banner_configuration.groovy:
#       id - The ID of the person logged in.
#       studentId - The ID of the person the page is being rendered for.
#       role - The role of the person logged in.
#       profileTerm - The term the profile page is loaded for.
#It important to note that if you are using a URL with an =, you need to escape the
= with a \, so \=
#
# Each additional link is given a sequence number. The system will start at 0 and
process the links until it encounters a sequence number which does not have a
property.
#
#For MEP institutions, the additional links section does not support an all
institution. If you are making use of MEP then you will need a set of links for each
institution. Each set of links will start at sequence number 0.
#
# _____Degree Evaluation_____
#
#The degree evaluation can be turned on or off here. Unlink the other links in the
additional links section, the degree evaluation link URL is not configurable. The
Degree Evaluation URL will be determined depending on if your institution is using
CAPP or DegreeWorks. The description can only be changed by modifying the
messages.properties file.
#Degree Evaluation is always displayed prior to the more configurable additional
links.

all.navigation.degreeEvaluation.view=Profile
all.navigation.degreeEvaluation.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student

```

```

#
# _____ Banner 8.x Link _____
#These links are designed to link directly into Banner 8. They make use of the
banner8.SS.url, which is configured in either the application's configuration file,
or the banner.configuration.groovy file. All of the link descriptions are taken
from messages.properties and are localized. Notice that many of the links are
duplicated for advisors and students.
#They make use of the same description but have different roles and URLs.
#<institution>.navigation.additionallinks.xx.roles=Advisor, AdvisorOverride,
FacultyAdvisor, Student, Faculty, FacultyOverride
#Banner 8 links should include the additional line:
#<institution>.navigation.additionallinks.xx.type=Banner8
#This will provide them with special treatment for SSO into the Banner 8 system.
all.navigation.additionallinks.0.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.0.descriptioncode=student.profile.menu.academicTran
script
all.navigation.additionallinks.0.url=${banner8.SS.url}bwlkftrn.P_FacDispTran
all.navigation.additionallinks.0.type=Banner8

all.navigation.additionallinks.1.roles=Student
all.navigation.additionallinks.1.descriptioncode=student.profile.menu.academicTran
script
all.navigation.additionallinks.1.url=${banner8.SS.url}bwskotrn.P_ViewTermTran
all.navigation.additionallinks.1.type=Banner8

all.navigation.additionallinks.2.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.2.descriptioncode=student.profile.menu.registration
all.navigation.additionallinks.2.url=${banner8.SS.url}bwlkfrad.P_FacAddDropCrse
all.navigation.additionallinks.2.type=Banner8

all.navigation.additionallinks.3.roles=Student
all.navigation.additionallinks.3.descriptioncode=student.profile.menu.registration
all.navigation.additionallinks.3.url=${banner8.SS.url}bwskfreg.P_AltPin
all.navigation.additionallinks.3.type=Banner8

all.navigation.additionallinks.4.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.4.descriptioncode=student.profile.menu.studentSched
ule
all.navigation.additionallinks.4.url=${banner8.SS.url}bwlkcrse.P_FacStuSchd
all.navigation.additionallinks.4.type=Banner8

all.navigation.additionallinks.5.roles=Student
all.navigation.additionallinks.5.descriptioncode=student.profile.menu.studentSched
ule
all.navigation.additionallinks.5.url=${banner8.SS.url}bwskcrse.P_CrseSchdDetl
all.navigation.additionallinks.5.type=Banner8

all.navigation.additionallinks.6.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.6.descriptioncode=student.profile.menu.registration
Overrides
all.navigation.additionallinks.6.url=${banner8.SS.url}bwlkfrov.P_FacRegOvr
all.navigation.additionallinks.6.type=Banner8

```

```

all.navigation.additionallinks.7.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.7.descriptioncode=student.profile.menu.applicationToGraduate
all.navigation.additionallinks.7.url=${banner8.SS.url}bwlkgrad.p_view_gradapp
all.navigation.additionallinks.7.type=Banner8

all.navigation.additionallinks.8.roles=Student
all.navigation.additionallinks.8.descriptioncode=student.profile.menu.viewApplicationToGraduate
all.navigation.additionallinks.8.url=${banner8.SS.url}bwskggrad.p_view_gradapp
all.navigation.additionallinks.8.type=Banner8

all.navigation.additionallinks.9.roles=Advisor, AdvisorOverride, FacultyAdvisor
all.navigation.additionallinks.9.descriptioncode=student.profile.menu.weekAtAGlance
all.navigation.additionallinks.9.url=${banner8.SS.url}bwlkfshd.P_FacStuCrseSchd
all.navigation.additionallinks.9.type=Banner8

all.navigation.additionallinks.10.roles=Student
all.navigation.additionallinks.10.descriptioncode=student.profile.menu.weekAtAGlance
all.navigation.additionallinks.10.url=${banner8.SS.url}bwskfshd.P_CrseSchd
all.navigation.additionallinks.10.type=Banner8

#If you enable these, ensure the sequence numbers are correct.
#all.navigation.additionallinks.xx.roles=Advisor, AdvisorOverride, FacultyAdvisor
#all.navigation.additionallinks.xx.descriptioncode=student.profile.menu.scheduleByCentricPeriod
#all.navigation.additionallinks.xx.url=${banner8.SS.url}bwlkfstu.P_FacStuSchd_Scp
#all.navigation.additionallinks.xx.type=Banner8
#all.navigation.additionallinks.xx.roles=Student
#all.navigation.additionallinks.xx.descriptioncode=student.profile.menu.scheduleByCentricPeriod
#all.navigation.additionallinks.xx.url=${banner8.SS.url}bwskrse.P_CrseSchd_Scp
#all.navigation.additionallinks.xx.type=Banner8

#all.navigation.additionallinks.xx.roles=Advisor, AdvisorOverride, FacultyAdvisor
#all.navigation.additionallinks.xx.descriptioncode=student.profile.menu.advisorSecurityInformation
#all.navigation.additionallinks.xx.url=${banner8.SS.url}bwlksecr.P_FacAdvrSecurity
#all.navigation.additionallinks.xx.type=Banner8

# _____ Banner XE Links _____
#These links link to other Banner XE products. You can directly link to these products without going through the banner8.SS.url.
# Note: For Registration and Planning, you will need to enter the URL below. If you are not making use of Registration and Planning, you may comment out this section.
all.navigation.additionallinks.11.roles=Advisor, AdvisorOverride, FacultyAdvisor, Student
all.navigation.additionallinks.11.descriptioncode=student.profile.menu.registrationAndPlanning
all.navigation.additionallinks.11.url=<Fully Qualified path to registration and planning.>

```

```
#This is the link to the View Grades page. If you are not making use of the View
Grades link, you may comment out this section.
#For View Grades, you will need to enter the URL below.
#Example URL: http://myschool.edu/StudentSSB/ssb/
studentGrades?bannerId\=${studentId}&termCode\=${profileTerm}
all.navigation.additionallinks.12.roles=Student, Advisor, FacultyAdvisor, Override
all.navigation.additionallinks.12.descriptioncode=student.profile.menu.viewGrades
all.navigation.additionallinks.12.url=<Fully Qualified path to View Grades>

# _____ Other External Links _____
#
#This configures the additional links for both students and advisors. An example is
provided that makes use of the
#special system properties defined above.
#all.navigation.additionallinks.xx.roles=Advisor, AdvisorOverride, FacultyAdvisor,
Student
#all.navigation.additionallinks.xx.description=My School Webpage
#all.navigation.additionallinks.xx.url=http://myschool.edu/
student?person\=${id}&for\=${studentId}&term\=${profileTerm}
```