

Banner Keyboard Shortcuts

Banner 8 and Banner 9 Comparison

BANNER 8	COMMAND	BANNER 9
F5	Direct Access / Go to	Alt + G
(see: Next Block)	Go	Shift + F3
Shift + F7	Rollback / Start Over	Shift + F2
	Copy Term	Alt + C
	End Term	Alt + X
F4	Duplicate Record / Copy record/section	Shift + F6
F6	Insert Record	Shift + F4
Shift + F6	Delete Record	Shift + F5
F10	Save	Shift + F10
F9	List of Values / Lookup	F9
F7	Enter Query / Filter	Shift + F7
F8	Execute Query / Go (on Filter)	Shift + F8
Ctrl + Page Down	Next Block/Section	Page Down
Ctrl + Page Up	Previous Block/Section	Page Up
Tab	Next Field	Tab
Shift + Tab	Previous Field	Shift + Tab
Down Arrow	Next Record	Down Arrow
Up Arrow	Previous Record	Up Arrow
Ctrl + U	Clear Field	Backspace
	Cancel (window)	Esc (When a window is open and a Cancel button is displayed, the Escape key can be used to close the window.)
	Cancel (page)	Not available at this time
Ctrl + Q	Exit	Ctrl + Q
F1	Help	Alt + F1
	Item Properties	Alt + I
	Tools	Alt + L
	Browse menu	Alt + M
	Home	Shift + Home (returns to Main page)
Ctrl + F1	Show Keyboard Shortcuts	<i>Mouse over each button</i>